



Reflection for the Web

Getting Started Guide

Updated April 2009 by Chad Carson, Director of Technology, LACA

What is Reflection for the Web?

Reflection for the Web is LACA's new tool for allowing users to run Reflection from home to access LACA resources. This tool is only intended for use from outside of the LACA network, or in cases where the normal Reflection program will not work or is not practical.

If you have Reflection installed on your computer at work please continue to use it. There are a limited number of Reflection for the Web licenses and if people use it from work, that takes away a slot for someone else to use who really might need it.

Prerequisites to use Reflection for the Web

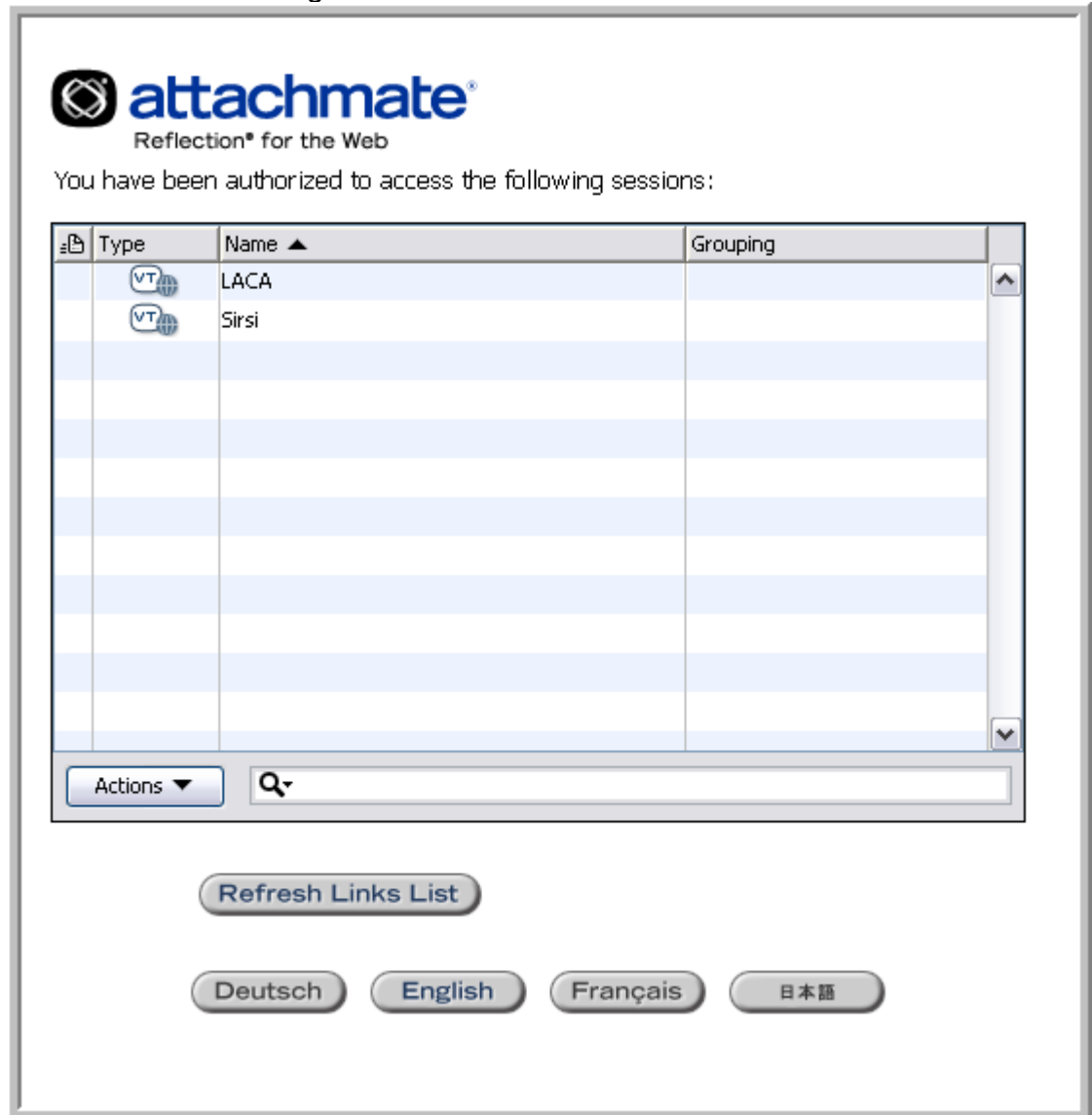
Reflection for the Web relies on JAVA to run. It is **HIGHLY** recommended that you download the latest version of JAVA onto any computer(s) that will be running Reflection for the Web. JAVA is a free download available from <http://www.java.com/>

Accessing Reflection for the Web

Reflection for the Web can be accessed by doing the following:

1. Visit <http://www.laca.org/> then clicking the **Reflection** link in the menu on the left, under the **Service Start Pages** heading.

2. Click on the large text in the middle of the page that says **Reflection for the Web**.
3. When you get to this screen, double-click the link labeled **LACA** to connect to LACA using Reflection.

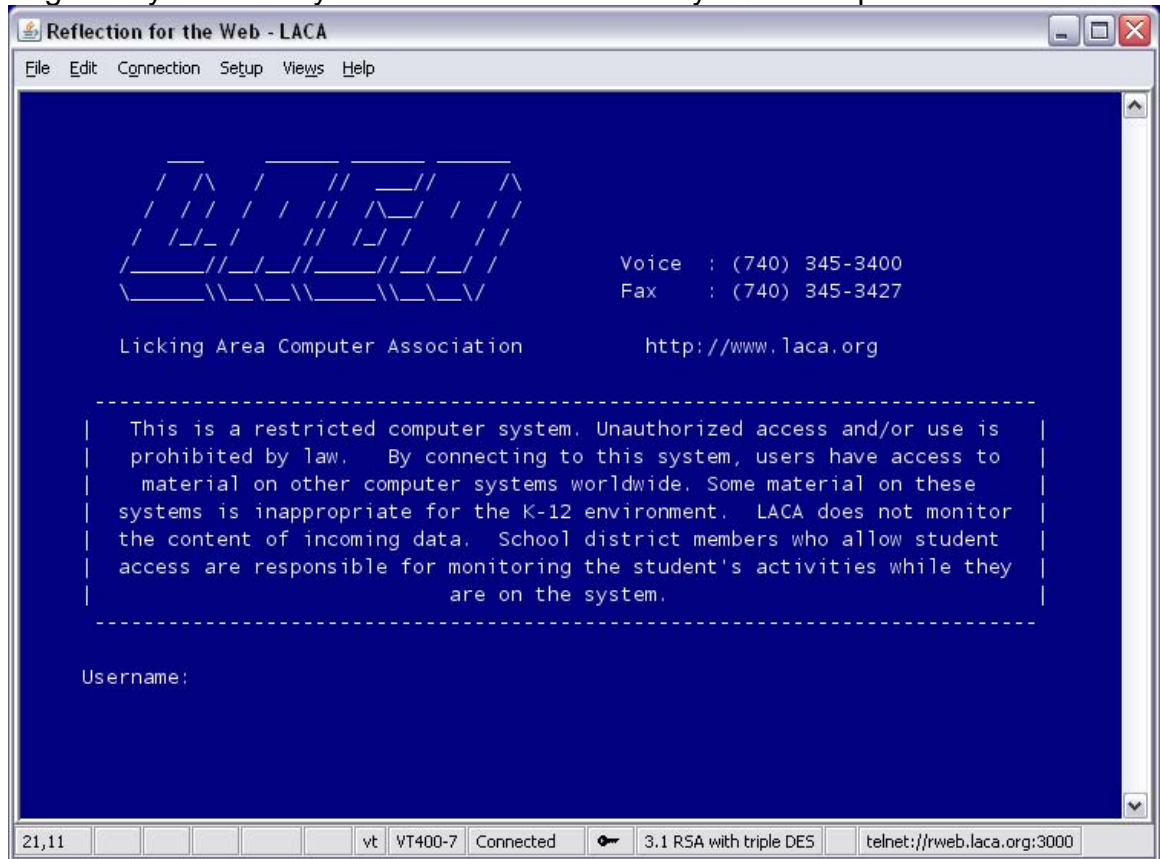


The screenshot displays the attachmate interface. At the top left is the attachmate logo with the tagline "Reflection® for the Web". Below the logo, a message states: "You have been authorized to access the following sessions:". This message is followed by a table with the following structure:

Type	Name ▲	Grouping
VT	LACA	
VT	Sirsi	

Below the table is an "Actions" dropdown menu and a search input field with a magnifying glass icon. At the bottom of the interface, there are four buttons: "Refresh Links List", "Deutsch", "English", "Français", and "日本語".

4. Log in as you normally would with Reflection on your desktop.



Troubleshooting

- If you are having any strange problems printing to your attached printer, please get the latest version of JAVA from <http://www.java.com>.
- If you are prompted to download JAVA or install JAVA when you first access Reflection for the Web, click OK, or follow the instructions presented to you. Reflection for the Web relies on JAVA to function. If you already have an older version of Java on your computer, you may not be prompted to download JAVA. Some parts of Reflection for the Web MAY not work if you don't have the latest version of JAVA. To make sure you have the latest copy of Java, you can get a free download from <http://www.java.com/>
- If you get a warning saying "License Exceeded" that means all available slots for Reflection for the Web are in use. At the time this document was put together, LACA owns 10 licenses for Reflection for the Web. Your only course of action is to try again later, when there are fewer people logged into Reflection for the Web.