

Information for Special Education Master Schedule

Year: 04/05

Course	Crse ID	Grade	Section	Days	Period	Teacher	Room
Special Ed Math	MA390W	03	13	MTWRF	01	0027	101
Special Ed Reading	ER390W	03	14	MTWRF	01	0027	102
Special Ed Reading	ER490W	04	15	MTWRF	01	0027	103
Special Ed Science	SC390W	03	15	MTWRF	01	0027	103
Gifted Reading	ER370W	03	01	MTWRF	01	0027	105
Writing Intervention	EW380W	03	01	MTWRF	01	0027	106

***Note:** Special Ed Reading has two entries. One for the 3rd grade and one for the 4th grade level.*

Course: List all courses being taught by Special Ed teachers.

Crse ID: See page documentation. Give the course id for a specific subject.

Grade: This is the grade level for this class.

Section: Enter a section number – up to 99 different sections may be defined for each course ID.

Days: This is the actual days the student takes the course. (MTWRF is a full week)
 Note: If you are not sure what days they will be meeting you can put MTWRF and change later.

Period: This is the period per day the student takes the course. If elementary, just assign the period in sequence.

Teacher: The teacher ID that teaches the particular course needs to be type in this column. (Teacher ID is located on the TEAC screen or print out a repo called: TEAC v 01.

If you are going to have a “new” teacher for the class and do not know who it is at this time, build a teacher named “TEMP” on the TEAC screen and assign the course to this teacher. You will go back in the CMST and change the teacher ID on the CMST when you know who the teacher will be.

Room: The room number the course is being taught in.
 Note: If you do not know the room number this can be anything from the ROOM screen and changed later.