

LACA  
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## USAS Technical Requirements

The **USAS (Uniform School Accounting System)** fiscal application is implemented on the **OpenVMS** platform.

The **user account** is the same as the e-mail account/password.

To create an account, a Staff User Security form must be filled out and signed by both treasurer and superintendent. Mail or fax the form to LACA. The Staff User Security Account information link is : <http://www.laca.org/protected/minutes/Staff%20User%20Security%20Form.doc>

**USAS** is used to process and track the accounting activity within a school district.

Users access **USAS** via a **telnet** network connection.

- Reflection Software

Minimum versions of Reflection (version 8) includes file transfer  
*Reflection is LACA's standard tool for Telnet access to our OpenVMS mainframe. LACA provides full support for licensed copies of Reflection purchased through LACA. Additional support for Reflection can be found at <http://www.wrq.com/>*

To view LACA instructional videos on how to install Reflection version 8 and how to set up Reflection to connect to LACA, go to the links below.

<http://www.laca.org/webcast/installingreflection.wmv>

<http://www.laca.org/webcast/connectingtolaca.wmv>

- Workstation Requirements (Windows 2000/XP/95/98/ME)

- Any system that meets the minimum requirements for the Microsoft Windows operating system and is connected to a TCP/IP network
- Requires a PC capable of supporting Internet Explorer 5.0 or above or Netscape.

- Workstation Requirements (Macintosh)

- Macintosh Plus or higher, or Mac OS-compatible
- Macintosh 426
- Requires a PC capable of supporting Internet Explorer 5.0 or above or Netscape

- Software Requirements

- File transfer
- Microsoft Excel 2000
- Other spreadsheet applications
- Adobe Acrobat Reader (version 5.0 or higher)
- Windows Explorer

- Printers

- Windows or host control
- Network, local, or print to disk
- District line printers are also set-up as queued printers within the application by LACA staff