

ID	Enhancement/Issue	Type	Notes
PRIORITIZED INTO SSEM 5.1 - ODE FORMS CHANGES RELEASE (ESTIMATED FALL 08)			
A26	Progress Report - New - 6 column	App	creation of a six column progress report for districts using six-week reporting periods
A27 ³	Progress Report - new - 8 column	App	creation of an eight column progress report for districts sending progress at intern and grade card timeframes
D7	Parent Email Address on PR07P1	Form	Add parent email address to the PR07P1 Cover Page (will require approval of ODE & email address demographic field) --Okayed by ODE 11/09/07
D9	PR02 Time textbox	Form	Expand the time textbox on the PR02 Parent and General Invites to allow for time range (e.g. 10:00-10:45). Currently the last character gets truncated.
D23 ¹³	Form Student Name textbox	Form	Modify Student name textbox in upper right corner on all forms to three inches long to accommodate full names being exported from DASL.
D28 ²⁰	Parent Name textbox	Form	Add second parent name textbox to PR07P1 and ETR-01 CVR for joint custody situations. --Okayed by ODE on 11/09/07
E16	Save Error Message (case #53737)	App	Create more descriptive Saving Error message and write all errors to an Error Table for investigation and issue resolution.
F4	PR07P7 Annual Review Section	Form	Change the annual review section on the form so the agreement statement is the first option so it is consistent with the other signature sections on the form. Will need approval from ODE to make change.
PRIORITIZED AS NEEDED BEFORE TASK MODEL RELEASE			
B1 ⁸	Batch Job for Data Collection Form	App	Ability to run a batch job to generate/print all Data Collection Forms for a class/building based on access level instead of running report and opening up form for each student individually
B13	Bank - Add indicators from Bank setup	App	Ability to access indicators when building bank items instead of just when adding bank items to the forms.
D2	Pull DOR and DOS from demographics	App	Requesting that the District of Residence (DOR) and District of Service (DOS) pull from the student's demographic record instead of defaulting to the users district.
E20	Refinalize pick form option	App	Option when refinalizing an IEP to select the forms from the original set (to select all the goal pages from IEP). Currently 'use previous' only pulls one of the goal pages.
PRIORITIZED AS NEEDED WITH TASK MODEL RELEASE			
A2 ⁵	IEP Effective Dates & IEP Meeting Date	App	Auto pull IEP Effective Dates keyed on PR07P1 onto IEP Attach Pages. Auto pull IEP Meeting Date keyed on PR07P1 onto the PR07P6.
A3 ¹⁷	Security Module	App	Major revision to the security module of SSEM allowing access to be granted to users by features allowing greater flexibility to meet district needs.
A5 ¹⁸	Multiple district access interface [PROGRESSBOOK ENHANCE]	App	Ability for users to access information from multiple districts from one user login (e.g. ESC personnel with students from multiple districts). [Will be a ProgressBook enhancement that SSEM can utilize.]
A9	Comments Icon	App	Enable icon color change when comments have been keyed so user can easily identify forms with comments. Different color for my comments vs other user comments.
A10 ¹⁴	Building Level access (User Preferences Component)	App	Component of User Preferences feature. Also, restriction for building wide employees in SSEM that they would only have access to the building(s) they are given access to in PB. Currently they can see the entire district or a case mgmnt class must be built that needs to be updated with applicable students.
B7	View Forms icon on Dashboard - disappear	App	Change so icon does not disappear when form has been read. Possibly change color of icon, but have icon remain on dashboard
D13 ¹⁶	Upload Forms before finalization	App	Ability to upload forms before the finalization so one user can upload the necessary forms and they will be available for another user when they finalize the set.
D21	SSEM Admin Homepage	App	Remove Assign PA Security from SSEM Admin Homepage as functionality not possible with SSEM. Also remove PA security levels from options.
F7	Required Set notice on SSEM homepage	App	Modification to SSEM homepage noting which forms are required for IEP/EMIS Set.
F10	Ability to open all froms in a set	App	Ability to open all forms in a set (ie. All IEP forms) at one time and be able to modify them instead of opening/closing each one individually when moving to another.
PRIORITIZED AS REMOVE WITH TASK MODEL RELEASE			
A16	View Forms Sorting - Individual Form View	App	Ability to sort forms by finalized date when viewing in the Individual Forms view. Currently the forms are sorted by form type.
A30	Delete Navigation Option	App	When deleting forms, users would like the option to go back to the same form type they are working in. Presently, once a form is deleted the user is taken immediately back to the homepage. This additional option would be especially helpful for those users who are cleaning up forms for an entire district.

ID	Enhancement/Issue	Type	Notes
C9	Eval Only Form Set	App	Ability to generate the Data Collection Form for students who do not have an IEP, but have an Evaluation only as districts are still required to report EMIS info for this students.
D18	Finalize ETR Set	App	Add Evaluation Team Report (MFE) Set option to the finalize page to automatically pull in evaluation forms when finalizing.
D22	View Forms Individual Form Display	App	Modify Individual Form display to show all the forms within a set, but only allow one icon to click on to view the set.
F2	Timeout Timer reset from Save Form button	App	Ability for the Save Form button to reset the timeout timer on the forms just as the Close and other buttons currently do.
PRIORITIZED AS NEEDED AFTER TASK MODEL RELEASE			
A1	User preferences	App	Ability for users to set defaults such as view, spell check, their demographic information (name, title, school address, phone number, email address, location, etc), sharing proposed forms, reports settings, etc.
A6 ¹⁵	Report: Viewed Forms	App	When "new form" icon goes away because the teacher has read the IEP, ability to generate a report displaying who has read which IEP, who hasn't read IEPs. Create a running log of who accesses a form and when (time & date).
A7	Reports - Add Class Field	App	Ability to run reports feature for entire class in addition to building and grade.
A11	Age Display (User Preferences Component)	App	Age will display in current years and months (e.g. 3 years 6 months would display 3.6). User would have ability to turn this off/on in user preferences. Also requesting field to note the date the age was determined "as of date".
A13	Add Indicators Change	App	Change insert of indicators to just include the indicator and not the standard as well.
A14 ¹⁰	Report: MFE	App	Report for MFE Due Date pulling off IEP forms. Need to develop what fields should be on this report. ODE approval of field addition required.
A15	Accommodations selections	App	Ability to select Accommodations to PR07P6 from PR07P2
A18 ⁴	Attachment Page link from initial form	App	Ability to click from an initial form to get the attachment page directly from that page. Currently, the user must close the initial form, return to the homepage, create/name the attachment page and resume typing. --Software Answers still investigating whether this is possible.
A21	Report: All spec ed students	App	Report to run for all special ed students with address, phone, etc information
A22	Reports - by login access	App	Ability to run current reports (IEP Due Date and Accommodations) for the entire district in addition to current options of building/grade/student if you are a district-wide user or restricted by classes if user is a teacher with classes.
A23	Bank: Procedure	App	Create a bank for the Procedure field on the PR07P2 that the user can populate with values. (changes made a 7/20/06 SESAC meeting).
A24	Bank: Reporting Schedule	App	Create a bank for the Reporting Schedule field on the PR07P2 that the user can populate with values. (changes made a 7/20/06 SESAC meeting).
A25	Bank: Who	App	Create a bank for the Who field on the PR07P2 that the user can populate with values. (changes made a 7/20/06 SESAC meeting).
B2	Report: Proposed Forms	App	Report indentifying students with "proposed" forms generated. Also ability to select which forms are locked/unlocked on the report.
B5	Reports - Check for Inactive Students	App	Ability to check to include inactive students on IEP Due Date report. Current report automatically includes inactive students.
B9	Bank: PR06P1/PR06P4	App	New bank for the Evaluation Part A (PR06P1) and Eval Attach Page (PR06P4). Same bank for both pages.
C1	Bank: PR06P2 Eval Part B	App	New bank for the Evaluation Part B (PR06P2).
C2 ¹	Report: Build Your Own Report	App	Ability to build your own report by selecting fields from the various forms. For example, IEP At A Glance containing: Name, DOB, Grade, Eff Dates, Student ID, Summary of Special Services, Goals, Objectives, Services, Testing w/ Accom. Ability to save custom reports by user.
C4	Banks - Sort order for items in banks	App	ability to set an order for the items in the banks (like able to do for the categories in the banks)
C6	Bank: PR06P3 Eval Part C	App	New bank for the Evaluation Part C (PR06P3) - use same bank for all text fields.
C11	Pull PR06P1 to PR07P1	App	Ability to pull information for the PR07P1 Cover page from the PR06P1 Evaluation form - prevent rekeying information on both forms.
D1	Insufficient Security noticeat Special Services Link	App	Requesting that an "Insufficient Security" message replace the error page when a user with no SSEM access clicks the Special Services link.

ID	Enhancement/Issue	Type	Notes
D4	EMIS Review Report unselect row	App	Ability to unselect, or unhighlight, a row after selection. Only option now is to highlight another row.
D5	D2D district search "Go" button	App	Ability to press Enter key on the keyboard to start search instead of using mouse to click Go button. Other screens in PB allow Enter key to active Go button
D6	D2D district search by City	App	Ability to search by city in the district search of D2D
D10	ETR-01 CVR statement change	App	Change "the Individuals with Disabilities Act (IDEA)." to "the Individuals with Disabilities Education Improvement Act (IDEIA) of 2004." on the Eval Cover Page
D12	Edit Finalized Group Name	App	Change security for Edit Finalized group name to grant access to make change. Do not want all users to be able to rename finalized group.
D17	D2D Contact Information	App	Add icon/page under D2D to search for contact info with districts using SSEM.
D19	Security Roles Grid View	App	Add Select All options to Security Roles Grid View
D20 ¹⁹	Additional SSEM Level	App	Add additional security level for use at ITC discretion --Could be included with D30 as very minor addition to the work.
D25	Change Form Names for MP Forms	App	Add descriptor to the short form names from the state page name (PR-07 PAGE 1) to include a descriptive page name (PLOP or COVER) to make forms easier to identify in finalization & merge.
D27	Create from Existing autosave	App	Change current save settings on Create from Existing forms - currently the copied non-demo data is saved to the new form (without saving form) but demo data is not. Form must be saved for demo data to be stored on form. Confusing for users.
D30 ⁶	Security Change in EMIS Tools	App	Change security for the EMIS functionality so that access can be granted by the individual icon, not just the entire feature. Level 500 - All EMIS, 510 - EMIS Rvw Rpt, 520 - Build EMIS Extract, 530 - Process EMIS Files/View Log
D31	Change color on EMIS Review Report Selection	App	Change highlight color from red for those unable to see that color.
D33	Batch Transfer for D2D	App	Ability to perform a batch transfer of IEP forms to another district. Applicable in the case of district transfer to JVS or preschool to home school.
E2 ⁷	View Forms icon on Dashboard - open forms	App	Update icon so users can click on it from dashboard to open View Forms page in SSEM for that student's forms.
E4	Level 100 Student Access	App	Ability to show only the students with finalized forms for Level 100 users when they access SSEM.
E7	Sharing Banks	App	Ability to share banks from one user to another like the PB lesson plan sharing functions. Would no longer be necessary for Admin to build district bank as the district designated user could build bank and share with all district users.
E9	Admin Security Levels Grid	App	Gridview of security levels similar to security roles gridview on the admin screen.
E15	D2D Retransferring form sets (case #54003)	App	Ability to transfer the same form set to the same district more than once after the original transfer has been deleted. Currently, form set must be renamed before it can be retransferred to the receiving district.
F3	Search at District Level	App	Ability to search by entire district instead of being required to select the building before searching for the student. For users with district-wide access.
F9	Add 504 Plans	Form	Add 504 Plan forms to the system so the forms can be completed online and after finalization, icon will appear on teacher dashboard.
SUGGESTED ENHANCEMENTS - to be discussed at July 2008 SESAC Meeting			
G1	Form Font Color	App	Change font color on the form as district laser printers not printing the blue font very when working in grayscale.
G2	PR07P2 Goal Page Service Who	App	Add "Special Ed Supervisor" to drop down list for the Who under Services
G3	PR07P2 Goal Page Service Who	App	Add "Vocational Special Education Coordinator" to drop down list for the Who under Services
G4	PR07P2 Goal Page Service/Who	App	Add "Preschool Itinerant Services" to service drop down and "PreSchool Itinerant Special Needs Teacher" to Who drop down. ---waiting on OK from ODE 5/12/08
G5	Create From Existing Template	App	Ability to create a template of a form that can be shared across multiple students that can be accessed using Create from Existing functionality.
G6	Export EMIS Review Report as CSV file	App	Option to export the EMIS Review Report as a CSV file as current workaround of copy/paste to Excel also includes icons which make report messy and cumbersome.
G7	Export Reports as CSV file	App	Ability to export all reports in the Reports page as CSV file
G8	Secondary Contact	App	Integration of secondary contact field from DASL onto existing forms with second parent field. Addition of secondary contact field to DASL/DASL export has been requested on 683670.
End of Listing			

* Denotes Priority Item as voted previously by SESAC