

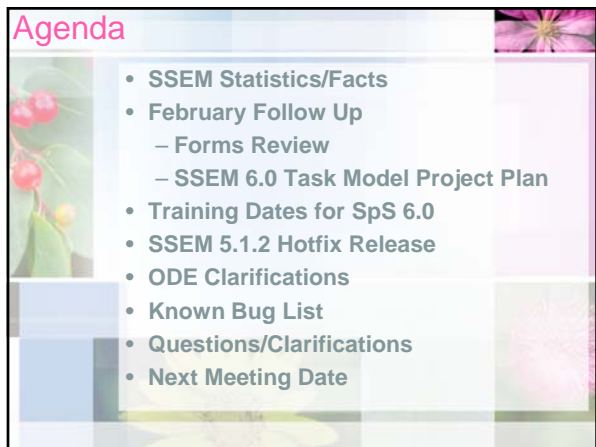
Special Education Directors
Meeting Agenda
Meeting Date: 4/23/2009 @ 9:00 – 1:00

- A. SSEM Statistics/Facts
- B. February Follow Up
 - 1. Forms Review
 - 2. SSEM 6.0 Task Model Project Plan
- C. Training Dates for SpS 6.0
- D. SSEM 5.1.2 Hotfix Release
 - 1. Test Date Year Calculation on EMIS Extract
 - 2. Placeholder for Blank Services on EMIS DCF
- E. ODE Clarifications
 - 1. RIEP Event 'IEEX' Outcome ID
 - 2. TIEP Event – Event End Date
 - 3. Secondary Planning – Transition Programs
 - 4. Transitional Services
 - 5. Speech Disability – Speech Services
- F. Known Bug List
- G. Questions/Clarifications
- H. Next Meeting Date



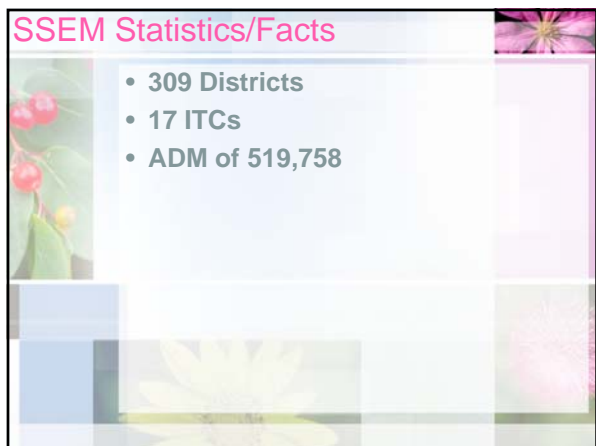
**Special Education
Directors Meeting**

April 23, 2009



Agenda

- SSEM Statistics/Facts
- February Follow Up
 - Forms Review
 - SSEM 6.0 Task Model Project Plan
- Training Dates for SpS 6.0
- SSEM 5.1.2 Hotfix Release
- ODE Clarifications
- Known Bug List
- Questions/Clarifications
- Next Meeting Date



SSEM Statistics/Facts

- 309 Districts
- 17 ITCs
- ADM of 519,758

February Follow Up – New Forms

– Reference our current forms as ‘old’ forms and 2009-2010 forms as ‘new’ forms

- New forms must be in place for start of 09-10 school year
- New forms are reorganization of information, some new sections, removal of ‘old’ sections
- Conversion to ‘new’ forms require ‘old’ forms be finalized, except progress reports
- Won’t be able to Create from Existing on ‘old’ forms to ‘new’ forms.

February Follow Up – New Forms

– Supplemental Forms

- Most popular/requested forms will be released.
- Check to see what forms you need/want in the system. (May 4th Deadline)

February Follow Up – New Forms

– Progress Reports

- Any un-finalized Progress Reports will be rolled into one Open Progress Report Task
- Clarifying any potential changes with ODE

Task Model Project Plan

- **SpS 6.0 Task Model Project Plan**
 - Wave 1 – August 31, 2009
 - Wave 2 – September 8, 2009
 - Wave 3 – September 14, 2009
 - Wave 4 – September 21, 2009

Training Dates for SpS 6.0

- **August 11, 2009 (Tuesday)**
 - 9am – 11am OR 1pm – 3pm
- **August 12, 2009 (Wednesday)**
 - 9am – 11am OR 1pm – 3pm
- **August 18, 2009 (Tuesday)**
 - 9am – 11am OR 1pm – 3pm
- **August 19, 2009 (Wednesday)**
 - 9am – 11am OR 1pm – 3pm
- **August 25, 2009 (Tuesday)**
 - 9am – 11am OR 1pm – 3pm
- **August 26, 2009 (Wednesday)**
 - 9am – 11am OR 1pm – 3pm

SSEM 5.1.2 Hotfix Release

- **SSEM 5.1.2 – 4/8/2009**
 - Test Date Year Calculation on EMIS Extract
 - October tests calculating as 200910, not 200810
 - Placeholder for Blank Services on EMIS DCF
 - If service dates missing, will not align dates with service on DCF but shrink list to skip blanks

ODE Clarifications

- **RIEP Event – 'IEEX' Outcome ID**
 - Option will NOT be added to drop down list.
 - Valid option for EMIS; not appropriate for special education.
 - Student only exit special education through an ETR, not IEP.
- **TIEP Event – Event End Date**
 - Best Practice – use the IEP meeting date from sending school district.

From EMIS Manual - Chapter 2
When reporting a TIEP event, the adopted IEP has an End Date, and that End Date is the date that has been accepted and the date that should be reported.

Operating Standards - 3301-51-07 (L)(2)(a)(i)
Reviews the child's IEP periodically, but not less than annually, to determine whether the annual goals for the child are being achieved; and

ODE Clarifications

- **Secondary Planning – Transition Programs**
 - Student age 14 or 15, has a transition statement in place, but not a formal transition plan:
 - Secondary Planning code is '****'
 - Transition Program code is 'not checked'
 - The student is age 14 or 15, and has neither a transition statement nor a formal transition plan:
 - Secondary Planning code is '****'
 - Transition Program code is 'not checked'
 - Student is 16 (or will have his sixteenth birthday during the effective date of the most recent IEP), but no formal plan containing post-secondary goals has been created:
 - Secondary Planning code is 'TPNP'
 - Transition Program code is '211105'
 - Student is age 14 or above, and a formal plan has been created:
 - Secondary Planning code is 'TFYG', 'TMYG', or 'TPCE' as appropriate.
 - Transition Program code is '211100'

ODE Clarifications

- **Transitional Services**
 - Transitional Service ('215025') for person providing direct service to the student, with start/end dates and frequency (Goal Page, Service option)
 - Transition Program Codes ('211100'/'211105') for indicating plan in place/not in place (Transition Page, Checkboxes)
 - Secondary Planning ('TPNP', 'TFYG', 'TMYG', 'TPCE') for indicating which plan in place/not in place (Date Code, drop down list)

❖ **Note:** EMIS FY10 eliminates '215025', '211100', '211105'

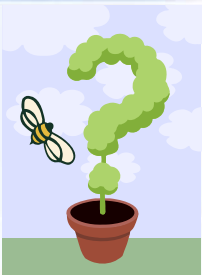
ODE Clarifications

- **Speech Disability – Speech Services**
 - Students with a speech disability (EMIS code '05') CAN receive Speech services (EMIS code '215013').
 - BOTH can be reported for the student in EMIS.

❖ *Note: this is different that we previously communicated*

Known Bug List

- Test Date Year Calculation on EMIS Extract (5.1.2)
- Placeholder for Blank Services on EMIS DCF (5.1.2)
- Due Date Calculation on IEP Due Date Report (6.0)
- Disability Condition print from PR06P2 (6.0)
- Disability Start Date EMIS Extract Error (6.0)
- Copy/Paste showing new Funky Characters



Questions and Comments

Meeting Dates

- June 10, 2009 – 1:30pm
- August 12, 2009 – 1:30pm

A decorative graphic box with a light blue and white background. It features a small image of red berries on the left, a pink flower in the top right, and a yellow flower at the bottom. The text 'Meeting Dates' is in pink, and the meeting dates are in black.

TRAINING OPPORTUNITIES

SSEM NEW FORMS and SpS 6.0 TRAINING

August 11, 12, 18, 19, 25, 26

Front Lab at LACA—9am—11pm OR 1pm—3pm

195 Union Street, Suite C2, Newark OH 43055

Join us at LACA for a training opportunity regarding the new Special Services System and Forms! If you would like to schedule a time for me to come to your school, please let me know as soon as possible as my calendar is filling quickly.

If you are interested in signing up for a session, please email Meghan McLeish at progressbook@laca.org.

Thanks!

Licking Area Computer Association



Current Bug List

As of: April 22, 2009

- **Test Date Year Calculation on EMIS Extract (5.1.2)**
- **Placeholder for Blank Services on EMIS DCF (5.1.2)**
- **Due Date Calculation on IEP Due Date Report (6.0)**
 - IEP Due Date Report is not calculating the Due Date properly. Currently returning just the Meeting Date from the finalized IEP should be returning the IEP Meeting Date PLUS one year on the IEP Due Date report.
- **Disability Condition print from PR06P2 (6.0)**
 - Disability Condition selected on the PR06P2 and saved once on the form, displays the code on the Print Merge screen. If the form is saved twice, or more, the Print Merge will display description as selected on the form. Not seeing this problem with the PR07P1 or PR07P2.
- **Disability Start Date EMIS Extract Error (6.0)**
 - Extract Error missing Disability Start Date should only appear if the Disability Code changed from what is in the system. It should not appear if the Disability Code is the same as the previous year. Cannot resolve until DASL and PB again integrate the Disability Code.
- **Copy/Paste showing new Funky Characters**
 - The copy/paste functionality from Word is again replacing the apostrophes and double quotes with funky characters. This time, the characters are more symbols than letters, but it is still presenting the problem.

