

## Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held May 11, 2017, convening at 9:16 am. Trevor Thomas brought the meeting to order. The following members answered present to the roll call: Joyce Malainy, Rob Ogg representing Matt Sheridan, Jill Sheridan, Kevin Snyder, Nelson McCray, Jon Burkhart, Doug Ute, Kim Watson representing Scott Hartley, Ted Harrison representing Bill Harbron, Trevor Thomas and Jon Bowers. Also in attendance were Dale Lewellen, Ben Streby and Chad Carson.

Dale Lewellen was introduced and welcomed to the LACA Governing Board.

- 17-028 It was moved by Doug Ute and seconded by Joyce Malainy to approve the minutes of the March 2, 2017 meeting. A vote of approval was taken.

Jon Bowers presented the April appropriation modifications, April financial reports, and the current 5-year projection. All appropriations were associated with new service agreements which will be implemented in FY18.

- 17-029 It was moved by Mark Neal and seconded by Bill Harbron to approve the FY17 financial items as presented. A vote of approval was taken.

Jon Bowers explained that LACA is going to pilot a lit fiber service to one district this year with the idea of offering the service to additional districts next school year.

- 17-030 It was moved by Kevin Snyder and seconded by Jill Sheridan approve the Charter contract for licensed fiber in the amount of \$97,500.00. A vote of approval was taken.

Jon Bowers explained that the terms of a leased lit fiber agreement than the existing internet service contract. Legal counsel assisted in drafting the agreement. Because of the expense of building fiber, the agreements are for longer terms, 10 years.

- 17-031 It was moved by Nelson McCray and seconded by Joyce Malainy to approve the LACA service contract for Leased Lit Fiber Service to deliver connectivity to LACA customers. A vote of approval was taken.

Annual agreements with the MCOECN, East Central Ohio ESC and C-Tec, LACA's fiscal agent, were presented.

- 17-032 It was moved by Nelson McCray and seconded by Joyce Malainy to approve the following purchase service agreements: MCOECN Membership Agreement (\$12,750); DASL (StudentInformation) at \$4.00 per student; MCOECN HR Kiosk (\$16,810); East Central Ohio ESC (not to exceed \$50,000); and FY18 LACA Fiscal Agent Agreement with C-Tec (\$15,000).. A vote of approval was taken.

OME-RESA annual requests a board resolution to continue membership in the OME-RESA purchasing cooperative.

17-033 It was moved by Jon Burkhart and seconded by Kevin Snyder to approve the resolution declaring intent to participate in the OME-RESA Purchasing Cooperative for FY18 at a cost of \$75.00. A vote of approval was taken.

Jon Bowers and Chad Carson explained LACA's commitment to districts' network security and the importance of provide anti-virus protection to district devices – computers, laptops, tablets, etc... As practice, LACA has provided anti-virus protection to members at no cost. Joe Alexander, Network Manager, is researching alternatives with a goal of negotiating a price of \$50,000 per year to protect members. Non-members have the option of buying into the agreement.

17-034 It was moved by Doug Ute and seconded by Jon Burkhart to approve the appropriation of funds and the purchase of Anti-Virus Software for the LAFCA consortium members at a total price not to exceed \$50,000 for FY18.

Ted Harrison, Kim Watson and Jill Sheridan expressed the importance of securing the best product to protect districts.

17-035 It was moved by Doug Ute and seconded by Jon Burkhart to modify the motion to "...price not to exceed \$100,00 for FY18". A vote of approval was taken to approve the changes to the motion. A vote of approval was taken to approve amended motion 17-034.

Jon Bowers presented an updated FY18 Budget with included new services under contract since board approval of the budget on March 2. It is still anticipated that no fee increase is needed for FY18.

17-036 It was moved by Joyce Malainy and seconded by Ted Harrison to approve the amended FY18 budget based upon 0% fee increases.

### **Presentations**

Jon Bowers updated the board on the status of funding for INFOhio. The budget version approved out of the House did contain language restoring INFOhio to FY15 levels. We are awaiting the Senate version to determine if the amended language remains. It is still important that legislators hear from schools about the importance of INFOhio funding. April statistics show that over 1.1 million library transactions have taken place in LACA's automated libraries.

Jon Bowers shared that SoftwareAnswers, the developers of the ProgressBook Suite remain committed to ensuring that their software will HB410. Development is being prioritizes so that the final attendance rules can be programmed and deliverable to schools by October 3<sup>rd</sup>.

Chad Carson presented a brief overview of the Cyber Security Presentations that LACA offers to schools. Districts are encouraged to schedule these presentations for new teacher orientations, back-to-school workshops or other teacher professional development activities. Chad also explained that LACA is researching the possibility of a security audit, evaluation and training for LACA and schools. One feature is the educational phishing, a program that targets LACA users and attempts to lure them into responding to phishing attempts and social engineering. If a user responds, the program then alerts the person that they have fallen prey to a scheme and walks them through a brief training, about two to three minutes. While LACA is looking at this for our schools, the MCOECN is also beginning

negotiations for a statewide contract. In addition, ITCs are also looking into the possibility of purchasing Cyber Liability Insurance. Ideally, the ITCs would like to extend coverage to member districts and third party vendors that serve schools and host PII (personally identifiable information) of students and/or staff.

As schools are filing their e-rate paperwork for next year, they were encouraged to consider additional bandwidth needs that might occur during the '17-'18 school year and include those increases in their funding request so that they can receive funding for the increase.

LACA will be hosting a retirement reception for Melody Hewitt on June 1st from 1:00 to 3:00 pm in Room 151 in the Roosevelt Building. All LACA users are invited to attend.

Results from the FY17 LACA Customer Service Survey and MCOECN ITC Customer Service Survey were shared. Overall, customer satisfaction remains about the same, in the upper ninety percentile. The FY18 meetings are planned for September 14, December 14, 2017, February 8 and May 10, 2018. Please let Jon know if any of these dates conflict with significant professional meetings and/or conferences.

17-037 It was moved by Doug Ute and seconded by Nelson McCray to adjourn the meeting at 10:48 am. A vote of approval was taken