

f-19980305-min
LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held March 5, 1998, convening at 9:10 a.m.

The following members answered present to the roll call: Brad Hall, Steve Crotzer, Shirley Dupps, Carol Reed, Ellen Towner, Vicki Oyer, Brett Griffith, Norm Kennedy and Pat Horner. JoAnne Little arrived at 9:30. Rita Squires, Marlene Wright, Mary Knicely and Melody Hewitt were also present for the meeting. Representatives from North Fork, Northridge and West Muskingum were not able to attend.

- 98-011 It was moved by Shirley Dupps and seconded by Brad Hall to approve the minutes of the December 18, 1997 meeting. A vote of approval was taken.

Microfiche for November, December, Calendar Year End and January were distributed to each Advisory Committee member.

The Governing Board update consisted of a discussion on the move of LACA's facility. The floor plan and budget proposal were passed out. It will be at least 120 days before the facility will be ready for LACA to move in. The director stated that it should take approximately a week and a half to complete the move but that LACA should be down for only three days. LACA will plan for the weekend of July 23 - 26 for that down time. Sandra Mercer also presented information on the tech support notices that went out through e-mail.

- 98-012 An update on the Personnel software project was presented. Newark will be purchasing the ACE Personnel Package. A motion was made by Norm Kennedy and seconded by Steve Crotzer to discontinue efforts with Snyder software for development of a personnel package. A vote of approval was taken. Sandra Mercer will send a letter to Snyder Software stating our intentions and will delete all related files from our system.

The State Software update consisted of a brief discussion on POSCN, NEWHIRE, and NEWCNT. It was decided that all dates in the month end streams will be standardized and made year 2000 compliant. Information packets on EMIS audits, H.B. 412, and School Report Cards were disbursed. The LACA director demonstrated UDMS and Safari software and discussed training schedules. E-Rate was discussed and a copy of LACA's Request for Quotation passed out. Loading of staff Patrons for Library software from payroll and the need for this information to be current was discussed. LACA will put together a check sheet for cleaning up payroll files and present at the next regular meeting.

Unfinished business included FY97 backup tape problems and updating Area codes. The W2 sign off sheet was signed by all attending representatives. A letter from Duane Baker of SSDT regarding State Software being year 2000 compliant was disbursed. Sandra Mercer stated that public communication subsidies were being processed and checks will be going out soon to the districts. It was stressed that these monies were to be used for upgrading and providing ongoing support of building connections for instructional users at minimum connection speeds of 56k. HP's notice to discontinue maintenance support of HP Rugged Writer printers was presented.

The next meeting is scheduled for April 9, 1998.

- 98-013 It was moved by Pat Horner and seconded by Shirley Dupps to adjourn

f-19980305-min

the meeting at 12:20.

Reported by,

Sandra Mercer
LACA Director