

f-19980521-min
LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held May 21, 1998, convening at 9:10 a.m.

The following members answered present to the roll call: Brad Hall, Steve Crotzer, Shirley Dupps, Carol Reed, Ellen Towner, Vicki Oyer, Jack McDonald, Brett Griffith, Linda Porter representing West Muskingum, Norm Kennedy and Sandy Mercer. Charlotte Porter arrived at 10:45. Mary Knicely, Melody Hewitt, Chris Ciraky, and Rita Squires were also present for the meeting. Representatives from Newark and Maysville were not able to attend.

- 98-016 It was moved by Jack McDonald and seconded by Norm Kennedy to approve the minutes of the April 9, 1998, meeting. A vote of approval was taken.

Sandra Mercer presented an update on the Governing Board Meeting. She mentioned that five superintendents will be leaving this summer, LACA's move has been changed to the middle of September, and the Governing Board approved the lease/purchase of an Alpha system. LACA is planning to lease the new system and hopes to schedule the install in conjunction with the move. The Governing Board approved an increase in the maximum that LACA will pay for one high speed line out to each member district to \$650/month. The FY99 fees and FY00 inflation factor were distributed. Tech Lan support contracts were also discussed. The Governing Board officers for 1999 will be, Chairman, Bill Mann and Vice Chairman, Nelson McCray.

A reminder was given about the \$1000 rebate on the purchase of printers for the purpose of printing grade cards locally. LACA needs to know ASAP since the offer expires at the end of this fiscal year on June 30, 1998.

The MCOECN reorganization was discussed. Bill Mann will be a Board of Trustee member.

Microfiche for February and March and FY97 backup tapes were distributed to each district rep. Updated Reflection License agreements were signed by all districts that had purchased additional licenses.

Mary Knicely presented an EMIS update on the June 30 procedures. A Payroll Clean-up Check List was distributed.

Sandra Mercer presented an update of the E-Rate filing. LACA received a call and everything is looking great. If you receive any communication regarding your E-Rate filing you need to respond within seven days. If you need any help you should contact Sandy.

Upcoming training sessions were discussed. An all day training session will be held June 11th at the Center for Workforce Development for FY Payroll Closing and the updated NEWCNT program. A copy of the Safari Installation Guide was distributed.

Melody Hewitt gave an update on the discussion with Park National Bank to produce a file that each district can use to reconcile their checks. LACA is also talking to Park National about the possibility of doing Direct Deposit electronically instead of by diskette. We will keep you informed.

The next meeting is scheduled for June 18, 1998. This meeting will include fiscal year end Accounting Procedures.

f-19980521-min

98-017 It was moved by Shirley Dupps and seconded by Jack McDonald to adjourn the meeting at 11:20.

Reported by,

Sandra Mercer
LACA Director