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LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held December 07, 2000 convening at 9:00 a.m.

The following members answered present to the roll call: Brett Griffith, Brad Hall, Marlene Wright representing Lakewood, Shirley Dupps, Ellen Towner, Lou Sidwell, Brian Wilson, Jack McDonald, Charlotte Porter, Rick Jones, Max Maley, Linda Porter representing West Muskingum, Vicki Oyer and Sandy Mercer. Sue Ward arrived at 9:15. Eugene Foust, Regina Dennis, Lillette Holdren, Jody Anderson, Dodi Zimmerman, Judy McCord, Chris Ciraky, Cathy Donahue, Melody Hewitt, and Mary Knicey were also in attendance.

- 01-004 It was moved by Charlotte Porter and seconded by Shirley Dupps to approve the minutes of the September 28, 2000, meeting. A vote of approval was taken.

Microfiche for September and October were distributed to each district. Certificates of Attendance and updates to the Treasurer's Manual were also distributed.

Melody Hewitt discussed the Release Highlights from the December release of State Software.

Mary Knicey reviewed the Accounting Calendar Year End Closing procedures and Melody reviewed the Payroll Calendar Year End Closing procedures. Melody also briefly discussed the Five Year Forecast which is due on December 31st.

A discussion followed on the proposed changes to STRS reporting. All districts were encouraged to attend the STRS meeting that will be held after the first of the year. It was also requested that if districts have extra spots available at these meeting, they allow one of the LACA staff to attend with their district.

Sandy discussed the IVDL budgets and agreements. Ten percent (\$6500) of the budget will be coming from SchoolNet after Jan. 7, 2001. The balance (minus equipment ordered from the IVDL catalog) will be coming after the equipment orders are placed.

Sandy requested that districts help LACA on finding out where the money is going on ONEnet. Sandy will also be recommending to the Governing Board that the "pooling" of ONEnet connectivity and E-Rate discounts continue for FY02.

Sandy provided an E-Rate update on Years 3, 4, and 5. Sandy also provided an update on ODE budget requests in relation to EMIS for the next biennium. A recommendation was made for the LCESC to provide possible E-Rate consulting group rates by outside agencies if/when LACA becomes a service provider.

Sandy presented an update on LACA's Continuous Improvement Plan and discussed the possibility of a Spring 2001 retreat.

Sandy presented an update on the Data for Student Learning project. This project will include Financial data in the future and as part of the CIP, LACA will be surveying the Treasurers for input to this design.

Mary presented an EMIS update. She reminded everyone to sign their June and July Sign Off Sheets. Corrections on October data is still

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allowed. She also reminded everyone to print and verify their reports.

Old business included a brief discussion on the Personnel Software demo. It was decided to keep this item on the agenda for the next meeting. A reminder was also presented of the next Treasurer's Luncheon scheduled for Jan 9, at 11:30 a.m. at Licking Valley High School.

There was no new business.

The next Fiscal Advisory Meeting is scheduled for February 15, 2001.

01-005 It was moved by Charlotte Porter and seconded by Lou Sidwell to adjourn the meeting at 11:10 a.m.

Reported by,

Melody Hewitt
Fiscal Coordinator