

f-20010315-min
LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held March 15, 2001 convening at 9:00 a.m.

The following members answered present to the roll call: Glenna Plaisted, Shirley Dupps, Ellen Towner, Brian Wilson, Jack McDonald, Eugene Foust, Rick Jones, Lillette Holdren representing Tri-Valley, Sue Ward, Vicki Oyer and Sandy Mercer. Lou Sidwell arrived at 9:10. Rita Squires, Cathy Donahue, Melody Hewitt, and Mary Knicely were also in attendance.

- 01-006 It was moved by Sue Ward and seconded by Shirley Dupps to approve the minutes of the December 7, 2000, meeting. A vote of approval was taken.

Microfiche for November, December, January and Calendar Year End were distributed to each district. Updates to the New Treasurer's Manual and Reflection License Agreements were also distributed. The W2 Authorization form was signed.

Mary Knicely reviewed the State Software Release Highlights. Melody Hewitt demonstrated the new Mass Conversion program that will convert requisitions into purchase orders by ranges. Melody reviewed the Child Support Conversion program that must be run by all districts. Mary discussed the progress of the STRS changes. A brief discussion followed on the Allison Payments laser based forms system. It was decided that we would wait and see if a presentation of the product should be scheduled pending an OASBO presentation at the spring conference. Sandy Mercer relayed ODE's funding and plans for Fiscal, Student and EMIS. She also relayed MCOECN funding and plans.

Mary demonstrated the progress that has been made on the financial portion of DSL and a discussion followed. Melody demonstrated Safari ODBC.

Some of the archived data bases have been deleted preprevious fiscal direction. Fiscal years 1998, 1999, and 2000 and calendar years 1997, 1998, 1999 and 2000 are still available.

Melody reminded everyone of the list of training sessions that were emailed. Please let her know if they are interested. Mary stated that she would be offering a Staff EMIS training session. She will let you know when this has been scheduled.

Sandy presented a Governing Board/Advisory Committee update. An explanation/clari fication of LACA's network pooling of federal/state funding was presented. A discussion followed of ONenet flow of funds and Final Expenditure Reports. The FY02 budget projections show an increase in LACA's fiscal fee. This will not be finalized until the May Governing Board meeting. LACA currently plans to only offer hourly LAN contracts next year. Five districts and seven buildings have chosen to participate in the ACE Master Schedule Builder pilot. The IVDL equipment is in but is not yet installed.

The unfinished business was a brief discussion of contracting with Carol Reed to develop a Records Retention Policy. It was decided not to pursue this.

The next Fiscal Advisory Meeting is scheduled for May 17, 2001.

- 01-007 It was moved by Eugene Foust and seconded by Jack McDonald to adjourn

f-20010315-min

the meeting at 11:30 a.m.

Reported by,

Melody Hewitt
Fiscal Coordinator