

f-20011206-min  
LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held December 6, 2001 convening at 9:10 a.m.

The following members answered present to the roll call: Judy McCord representing Granville, Brad Hall, Shirley Dupps, Ellen Towner, Brian Wilson, Jack McDonald, Eugene Foust, Rick Jones, Max Maley, Sue Ward, Vicki Oyer and Sandy Mercer. Representatives from Lakewood, Maysville and West Muskingum could not attend. Tammy Fry, Candy Cook, Cory Thompson, Regina Dennis, Cathy Donahue, Jennifer Vanover, Dodi Zimmerman, Jana McKee, Chris Cirkay, Ann Wright, Lilliette Holdren, Melody Hewitt, and Mary Kniceley were also in attendance.

- 02-006 It was moved by Shirley Dupps and seconded by Jack McDonald to approve the minutes of the September 20, 2001, meeting. A vote of approval was taken.

Sandra Mercer welcomed Cory Thompson as the Assistant Treasurer at the Licking County Joint Vocational School and Eric Thompson LACA's new IVDL Coordinator.

Melody distributed microfiche for the months of August, September and October. Updates to the Treasurer's Packet were distributed. The W2 Authorization form to permit LACA to transmit districts W2 information was passed for signatures.

Mary and Melody reviewed the State Software Release Highlights. The State Software Development Team will be holding a meeting January 4th to discuss enhancements to the payroll package to add Personnel / Human Resource information. Mary reviewed the way the percent of time is calculated on the STRSAD report.

Mary reviewed the Accounting Calendar Year End Closing Procedures. Melody reviewed the Payroll Calendar Year End Closing Procedures. Mary reviewed the 5 Year Forecast procedures.

A new feature called FISCWEB was demonstrated. This procedure gives each district the ability to create customized reports on a nightly basis and have the reports published to a secure web page.

Sandy presented the Governing Board/Advisory Committee updates. The OneNet application is out on the web site. It is to be completed by February 28, 2002. ODE is sending the notification of a DA Site Satisfaction survey via email to all of their distribution lists. Please complete the online survey. Only one survey can be submitted from each work station. Invoices for Erate flow through money has been sent to districts. This money needs to be flowed back to LACA.

- 02-007 It was moved by Shirley Dupps and seconded by Brian Wilson to no longer flip the phones to the text based modems at 5:00 pm. A vote of approval was taken.

The next Fiscal Advisory Meeting is scheduled for February 21, 2002.

LACA would like for one district to pilot attending the next Fiscal Advisory meeting via IVDL. Any district that is interested should contact LACA.

- 02-008 It was moved by Eugene Foust and seconded by Brad Hall to adjourn the meeting at 11:20 a.m.

f-20011206-min

Reported by,

Melody Hewitt  
Fiscal Coordinator