

f-20020605-min  
LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held June 5, 2002 convening at 8:40 a.m.

The following members answered present to the roll call: Brett Griffith, Brad Hall, Glenna Plaisted, Cory Thompson, Ellen Towner, Jack McDonald, Rick Jones, Sue Ward, Vicki Oyer and Sandy Mercer. Julie Taylor arrived at 8:50 a.m. Eugene Foust arrived at 9:00 a.m. Holly Fletcher, Cathy Donahue, Jenny Vanover, Judy McCord, Melody Hewitt, and Mary Kniceley were also in attendance. Representatives from Maysville, Tri-Valley, and West Muskingum could not attend.

- 02-011 It was moved by Sue Ward and seconded by Jack McDonald to approve the minutes of the March 21, 2002 meeting. A vote of approval was taken.

Melody distributed microfiche for the months of February, March, and April. Updates to the Treasurer's Packet were distributed. SERS Tape Authorization forms were also distributed.

Sandy presented the Governing Board/Advisory Committee updates. FY03 Fees and Service Level Agreements need to be back to LACA by June 30th. Technical LAN Support fees will increase to \$100 per hour effective July 1, 2002. A \$450 stipend will be paid to IVDL Lead Teachers for FY03. Sandy presented LACA's new logo. Sandy presented an update on the Classroom Software RFP, IP Telephony Pilot, and Video-over-IP Pilot. LACA will be going thru a network security audit conducted by MRK Securities. A TSI ATM/IVDL network evaluation will begin June 17th. Districts will experience some system outages. LACA will be purchasing E-mail spam filtering software.

Melody reviewed the State Software Release Highlights. She also discussed the new FINDET/FINSUMM reports, STUFEEES program, and the new Project to-date Fields that have been added to ACCTSCN.

Mary reviewed the Fiscal Year End Accounting Closing. Melody reviewed the EIS Closing and OEDIR. Mary reviewed EMIS-5YR Forecast.

- 02-012 A discussion followed on the use of SSWAT and FISCWEB. A copy of the SSWAT User Security Form was distributed. Vicki Oyer moved to approve the SSWAT User Security Form with the understanding it will eventually be replaced with a Win 2000 User Authorization form. Ellen Towner seconded the motion. A vote of approval was taken.

Mary discussed a new Month-end Reports and CD option. She also discussed the USPS 4.1 conversion. It was decided that due to the time it will take, the conversion will be done the weekend of July 26, 27, and 28th.

There was no unfinished business.

The next Fiscal Advisory Meeting will be the combined Governing Board meeting. It is scheduled for August 7, 2002. The following Fiscal Advisory Meeting will be held September 26, 2002.

- 02-013 It was moved by Jack McDonald and seconded by Cory Thompson to adjourn the meeting at 10:45 a.m.

Reported by,

Mel ody Hewi tt  
Fi scal Coordi nator

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