

f-20030425-min
LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held April 25, 2003 convening at 9:00 a.m.

The following members answered present to the roll call: Brett Griffith, Cory Thompson, Vicki Oyer, Lew Sidwell, Brian Wilson, Eugene Foust, Glenna Plaisted, Sue Ward, and Sandra Mercer. Ellen Towner and Lillette Holdren representing Tri-Valley arrived at 9:04. Rick Jones arrived at 9:10. Tammy Fry, Dodi Zimmerman, Judy McCord, Cathy Donahue, Mindy Sturm, Melody Hewitt, and Mary Kniceley were also in attendance. Brad Hall, Jack McDonald, and Tammy Miller could not attend.

03-009 It was moved by Eugene Foust and seconded by Brian Wilson to approve the minutes of the December 13, 2002 meeting. A vote of approval was taken.

Melody Hewitt distributed microfiche for the months of November, December, and Calendar Year End. Updates to the Treasurer's Packet were also distributed.

Melody reviewed the State Software Release Highlights for the March release. Melody demonstrated the New Contract Import program. Mary discussed the monthly CD option.

Mary reviewed calendar year end Staff EMIS, 5 Year Forecast, and the 4502 reporting. Everyone must resubmit their 5 Year Forecast between now and May 30th. The 4502 will be processed until September 26th but August 1 is the deadline for Report Card inclusion.

Melody reminded everyone that SERS and STRS will be increasing the employee contribution rate to 10% on July 1st. A discussion followed regarding the reporting of New Hires.

Mary discussed the new WEBGAPP program and GASB34. She discussed the updates/adjustments that will need to be done to equipment inventory before a district goes to GASB34. LACA will be conducting an equipment inventory training soon to help districts get ready for GASB34.

An instruction sheet was distributed on creating PDF files and burning them to CD.

Sandra Mercer presented the Governing Board update. LACA distributed its Spring Newsletter to all buildings and Board offices. Sandy will be projecting cost for LACA's services by district for the next 3 years to present at the next Governing Board meeting. LACA will be proposing gradual increases in fees to handle the projected FY06 deficit. Sandy discussed the possibility of LACA going to a one fee for all services with 2 billings per year. LACA will not be pursuing eSIS, the State proposed Student Management Software. LACA will be concentrating on DSL and DASL. Progress Book will be adding a new Special Education module in fall of 2003. In case of a code red situation, LACA's network will remain up.

Sandy discussed and demonstrated the Licking County Joint Vocational School's leave tracking program. The JVS will be piloting this program in the fall. With the next release of State Software, there will be the ability to enter requisitions on the web. This will work exactly like REQSCN, but you will not need to have reflections loaded on your PC. Mary will be going to an eProcurement meeting to evaluate three windows products.

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Sue Ward discussed the next Treasurer's Luncheon. The Treasurer's retreat was scheduled for June 16 - 17 at Salt Fork. Please email discussion topics to Sue.

Ellen Towner distributed an insurance data spreadsheet.

There was no unfinished business.

The next Fiscal Advisory Meeting will be June 4th at 8:30.

03-010 It was moved by Rick Jones and seconded by Glenna Plaisted to adjourn the meeting at 11:28 a.m.

Reported by,

Melody Hewitt
Fiscal Coordinator