

Licking Area Computer Association

Minutes of the meeting of the Licking Area Computer Association Fiscal Advisory Committee held April 19, 2007 convening at 12:42 p.m.

The following members answered present to the roll call: Brett Griffith, Tammy Woods, Kathy Rose for Cory Thompson, Ellen Towner, Jenny Vanover, Lew Sidwell, Jack McDonald, Joanne Little, Interim, Mindy Sturm for Rick Jones, Max Maley, Julie Taylor, Glenna Plaisted, and Sandy Mercer. Brad Hall, Nancy Sinclair and Tammy Miller could not attend. Annie Graham, Patti Stocker, Ryan Smith, Judy McCord, Melody Hewitt, Mary Knicely and Jon Bowers were also in attendance.

Sandy welcomed Joanne Little, Interim Treasurer of Northridge Local Schools.

07-004 It was moved by Julie Taylor and seconded by Jenny Vanover to approve the minutes of the December 7, 2006 meeting. A vote of approval was taken.

Melody reviewed the information that she received at the last State Software Advisory Meeting. She also reviewed the State Software Release Highlights from the March release.

Mary reminded everyone that they must file their 5 Year Forecast by the end of May.

Melody discussed the Payroll 101 and Accounting 101 training that is offered by LACA. She also stated that LACA would be offering Safari ODBC and Equipment Inventory training in the next few weeks.

Melody included a copy of a budgeting power point that was part of the OEDSA training.

Jon and Sandy discussed the ability to purchase a check signer that will work with laser printers. Some districts are contracting with third party vendors (Edge or ABS) for laser printing software solutions. At some point, all districts will need to go to printing purchase orders and checks using laser printers for State Software.

Mary reviewed line 10 of the SF3 and where this information comes from. This information comes from the staff demographic information submitted with EMIS. Districts need to make sure that the number of service years and educational level is correct on all employees. This information does effect district funding.

Mindy Sturm and Jenny Vanover discussed their progress with TimeWare. Sandy discussed the different levels of support and when LACA would be taking over as the first line of support. LACA will wait until both districts are "live" (importing information from TimeWare directly into their live files) before sending evaluations.

Kathy Rose discussed C-Tec's progress with the Human Resource program (HR Kiosk). They currently have a few people using the system. They plan to open this up to all

district employees in the next couple of weeks. Maysville has agreed to pilot the Employee Leave module. Melody and Jon reviewed the progress of the HR project and what is planned for the future. Melody distributed documents for the district to use to prepare for the Kiosk and documentation districts can distribute to their users.

Mindy Sturm discussed how Southwest Licking is using the AESOP program to load information into the ATDSCN program and have it post directly into UPDCAL. Southwest is currently saving days in posting time by using the import.

Sandy distributed and discussed two FY07-08 LACA budget spreadsheets: Total Cost by Service Area by District and History of Cost by District. LACA will be offering the ability for districts to backup their district's information to LACA's storserver. There will be a first year startup charge of \$595 per server and a monthly charge of \$1.00/month per gb of data (minimum of \$15.00/month). Heath will be piloting this service starting in April 2007.

Sandy distributed some notes that she took at a legal E-Discovery presentation.

Melody will be working with Heath to test the ability to print checks and purchase orders at LACA using ABS. Edge has not installed their software on LACA's computer to be used for disaster recovery. Districts using Edge will need a special agreement with another Edge district in case of an emergency.

Mount Vernon has agreed to pilot LAMA, LACA's new Account Management Application. LACA will replace the paper LACA Staff User Security Forms. When LACA is ready to add more districts, we will meet with the Treasurer, Superintendent, Tech Coordinator and LAMA Administrator for each district.

ODE will no longer support the Safari web browser 2.0 and below for use on MACs.

The next meeting will be held June 14th at 12:30.

07-005 It was moved by Julie Taylor and seconded by Jack McDonald to adjourn the meeting at 2:45 pm.

Reported by,

Melody Hewitt
Fiscal Coordinator