

gb-19980225-min
LICKING AREA COMPUTER ASSOCIATION

Minutes of the Special meeting of the Licking area Computer Association Governing Board held February 25, 1998, convening at 10:45 a.m.

The following members answered present to the roll call: Brad Hall representing Valerie Bailey, Rick Evans, Bob Heigle, Terry Kopchak, Bill Mann, Nelson McCray, John Millisor, Gary Reed, Tom Slater, Gary Smetzer, Chuck Dilbone representing Raj Chopra, Dale McVey, and Sandra Mercer. Shirley Dupps was also present for the meeting. Dick Murray was not able to attend.

98-028 Discussion of facility included a report by the LACA Director on possibilities of less space and a shorter lease than 7 years on the Commerce Center proposal as requested at the February 18th special Governing Board meeting. The LACA Director stated the shorter lease term would increase the yearly square footage cost causing additional fee increases to the districts. She also stated the major cost and work involved in moving the Licking Area Computer Association required the need for future planning and, based upon other DASite experience, the current facility proposal reflected the minimum amount of space needed to provide the schools with the quality of service they deserve. After further discussion, Bob Heigle moved and Terry Kopchak seconded the motion for LACA to move facility location to the Commerce Center, Union Street, utilizing approximately 5700 square feet and enter into a 7 year lease agreement pending legal counsel review/agreement of the lease. Vote: Heigle, aye, Kopchak, aye, Hall, aye, Evans, no, Mann, aye, McCray, aye, Milliser, no, Reed, aye, Slater, aye, Smetzer, no, Dilbone, no, McVey, aye. Nelson McCray moved and Gary Reed seconded the motion for the LACA Director to propose fee adjustments for facility not to exceed \$2.00 per ADM and include a phase-in fee increase for general rising costs to present at the next Governing Board meeting. After discussion, and the Board's understanding of the increase in yearly fees needed to cover the additional yearly costs for the LACA facility, Nelson McCray withdrew the motion. The LACA director presented the FY99 fee proposal and asked for Governing Board member input/recommendation prior to the next Governing Board Meeting.

Sandra Mercer presented action steps as follows:

1. Review of Lease by Fiscal Agent Treasurer, Superintendent, Governing Board Chairman, Laca Director and legal counsel including wording to hold LCJVS harmless
2. Contact other DASites on moving notes
3. Contact Alltel on moving phone lines and changes to E-Rate filing
4. Newark fiber issue
5. Look into system upgrade and cost
6. Look into network upgrade and cost
7. Computer room electrical wiring diagram
8. Decide whether to move halon
9. Research copier and postage meter

The Next meeting date was discussed and included a March 12, 1998 conflict. It was agreed upon by all for the next Governing Board meeting to be held May 7, 1998.

98-029 It was moved by John Millisor and seconded by Gary Reed to adjourn the meeting at 11:45 a.m.

Reported by,

Sandra Mercer

LACA Director

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