

LICKING AREA COMPUTER ASSOCIATION

A tour of the new LACA facility preceeded the Governing Board meeting.

Minutes of the meeting of the Licking Area Computer Association Governing Board held October 15, 1998, convening at 9:35 a.m.

The following members answered present to the roll call: Lou Staffilino, Charles Montgomery, Hank Gavarkavich, Rick Evans, Terry Kopchak, Nelson McCray and Shirley Dupps representing Bill Mann. Roger Viers, Valerie Bailey, Pete Nix, Tom Slater, Mark North, and Dick Murray were not able to attend.

- 99-010 It was moved by Rick Evans and seconded by Charles Montgomery to approve the minutes of the August 13, 1998, meeting. Vote: Evans, aye; Montgomery, aye; Staffilino, aye; Gavarkavich, aye; Kopchak, aye; McCray, aye; Dupps, aye.

- 99-011 Financial reports for the months of July and August were distributed to each Governing Board member. The financial status of LACA was reported by Shirley Dupps, the fiscal agent Treasurer, as of August 31, 1998, with a cash balance of \$457,496.78. After further discussion, it was moved by Terry Kopchak and seconded by Lou Staffilino to approve the financial reports as presented. Vote: Kopchak, aye; Staffilino, aye; Montgomery, aye; Gavarkavich, aye; Evans, aye; McCray, aye; Dupps, aye. The LACA Director presented a financial update of the move expenses.

- 99-012 The personnel update included the motion by Lou Staffilino to employ Bobbie Warthman as Student Applications Manager for a one year contract through June 30, 1999, effective September 28, 1998, at a daily rate based upon an annual salary of \$28,412.00, with full benefits as referenced in the LACA policy manual. Hank Gavarkavich seconded the motion. Vote: Staffilino, aye; Gavarkavich, aye; Montgomery, aye; Evans, aye; Kopchak, aye; McCray, aye; Dupps, aye. The personnel committee plans to meet before the next Governing Board meeting.

- 99-013 Discussion continued from the last Governing Board meeting on the additional 1200 sq ft of space available at the Newark Commerce Center. Sandra Mercer presented the Addendum III to the facility lease. After discussion, Charles Montgomery moved and Shirley Dupps seconded to table the motion to approve the Addendum III to the facility lease due to the lack of voting membership present. Vote: Montgomery, aye; Dupps, aye; Staffilino, aye; Gavarkavich, aye; Evans, aye; Kopchak, aye; McCray, aye. Sandra Mercer was instructed to get back with Mid-Ohio Development Corp. on the delay of a decision and it was agreed that a special board meeting will be called if a decision needs to be made before December 10, 1998.

Sandra Mercer presented information on an OECN Multimedia Consortium proposal that included \$33,000 in server software licensing to deliver video streaming, multicasting, and video intra Web capabilities over LACA's existing network for a one-time cost of \$15,000. The LCESC Media Center is also interested in the proposal and had committed to \$2000 of the consortium cost. Detailed information and a powerpoint presentation on the creation of a multimedia "virtual" library followed. Concerns included the need for the schools and teachers to "catch up" with the existing technology available in the schools, the need for initial professional development to have "hands-on" access at incremental steps, the lack of staff resources to devote

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99-014 to the development of the project, and the desire for 2-way video capabilities. Charles Montgomery moved to table the OECN Consortium proposal due to the lack of voting membership present. Hank Gavarkavich seconded the motion. Vote: Montgomery, aye; Gavarkavich, aye; Staffilino, aye; Evans, aye; Kopchak, aye; McCray, aye; Dupps, aye. Additional discussions on professional development included the concept of "Teacher Interns", the need for LACA to begin a variety of training classes on e-mail, the existence and a presentation of LPDC software that each district needs to relay to their local professional development committee, LACA's recent training for librarians and additional plans to train teachers on the new UMI social studies resource purchased by the state, and an interest for LACA member schools to pool upcoming SchoolNet professional development monies (approx \$2250 each) on novice teacher training. LACA will work on developing a novice training schedule for teachers.

Unfinished business included a report on LACA's recent audit and discussion on their user time-out recommendation, an update on the E-Rate commitment letters and LACA's plans to file again in 1999 as a consortium, the distribution of an MCOECN brochure and notice of an upcoming meeting with Bruce Hawkins, the new CEO for the MCOECN, scheduled for Oct. 21, at 1:00 p.m. at LACA, current senate hearings for the state to provide funds for T-1 connectivity to every school building in the state, the announcement that LACA now provides network services to two additional non-public school buildings (Seventh Day Adventist and PAR-Excellence), and the distribution of Advisory Committee representatives and need for Superintendents to send LACA a letter stating designee if not already done so. Discussion then followed on a recent request by the Ohio Department of Education for each DASite to send student information for distribution of the District Report Cards. Release of student information in regards to vendor requests for photography and cap and gown distribution was also discussed. It was agreed by all for LACA to respond to ODE that additional information is needed and how this request meets the court's decision on releasing student data. It was also agreed upon by all that all future Superintendent approved vendor requests for release of student data would be charged by LACA directly to the vendor at a cost of \$20 per disk.

New business included the notice that the next Governing Board meeting is scheduled for December 10, 1998.

99-015 It was moved by Terry Kopchak to adjourn the meeting at 11:20 a.m.

Reported by,

Sandra Mercer
LACA Director