

LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Governing Board held March 9, 2000, convening at 9:10 a.m.

The following members answered present to the roll call: Kathy Lowery, Jay Gault, Dan Montgomery, Charles Montgomery, Hank Gavarkavich, Tom Slater, Don Sullivan, Nelson McCray, Bill Mann and Sandra Mercer. The following board members were not able to attend: Lou Staffilino, Randy Stortz, Mark North, Don Green and Dick Murray. Shirley Dupps was also present for the meeting.

- 00-036 It was moved by Dan Montgomery and seconded by Tom Slater to approve the minutes of the January 13, 2000, meeting. A vote of approval was taken.

- 00-037 Financial reports for the months of December and January were distributed to each Governing Board member. The financial status of LACA was presented by Shirley Dupps, the fiscal agent Treasurer, as of January 31, 2000, with a cash balance of \$282,979.68. After further discussion, it was moved by Dan Montgomery and seconded by Tom Slater to approve the financial reports as presented. A vote of approval was taken. Sandra Mercer presented a detailed FY01 preliminary budget, a 5-year projection, a fee increase proposal for FY01, and a district cost recap that dated back to FY97. Sandra Mercer also stated that LACA's current payment for a high speed circuit to each district as part of the Wide Area Network service was removed from the budget with the ONEnet connectivity money from the state now providing financial resources to handle all school building circuit costs. It was agreed that a motion would be needed at the May meeting to reflect this change. A final FY01 budget and fee proposal for FY01 will be presented to the Board for approval at the regular May meeting. Board members were encouraged to provide input/feedback to the LACA Director on the proposals. Sandra Mercer stated LACA is still waiting for payment from Sonic Systems on the sale of the VAX dated back to June 1999. Multiple correspondence has taken place with the company for payment. The Governing Board directed the LACA Director to contact the county Prosecutor's office and work with them for a court order for the payment in full, or return of the original equipment.

- 00-038 The personnel committee report included an update by Bill Mann on the Director of Operations search and Hank Gavarkavich's comment on the excellent preparation of the interview process. Bill Mann also reported the status of the excellent evaluations of the LACA Director and recommended Sandra Mercer be issued a 5 year contract. He also stated that salary and vacation issues for the director would be added to the May Governing Board agenda. Charles Montgomery moved and Kathy Lowery seconded to issue Sandra Mercer, the LACA Director, a 5-year contract effective July 1, 2000. Vote: C. Montgomery, aye; Lowery, aye; Gault, aye; D. Montgomery, aye; Gavarkavich, aye;
- 00-039 Slater, aye; Sullivan, aye; McCray, aye; Mann, aye. Hank Gavarkavich moved and Nelson McCray seconded to issue a 3-year contract for Linda Haynes, Student Services Coordinator, a 3-year contract for Joey Alexander, Network Coordinator, a 2-year contract for Lonny Claypool, Network Coordinator, and a 2-year contract for Jerry Eby, Student Services Manager. Vote: Gavarkavich, aye; McCray, aye; Lowery, aye; Gault, aye; D. Montgomery, aye; C. Montgomery, aye; Slater, aye; Sullivan, aye; Mann, aye. Staff salaries will be addressed at the May Governing Board meeting, but estimated projections for salary increases were included in the FY01-FY04 appropriations.

Sandra Mercer presented reorganization steps/issues and asked the Governing Board members for input. Future meetings will address the need for motions by the Governing Board as the reorganization process evolves.

00-040 A letter by Kimball Carey, legal counsel for the Management Council, addressed his opinion that the 426 set-aside or "connectivity" funds may not be paid directly to private schools on a "flow-through" basis. Sandra Mercer will be meeting with each non-public school within the next two months on this change and will present a new procedure/cost proposal for the non-public buildings at the May Governing Board meeting. Sandra Mercer also presented an update on the INFOhio project and commented on the national recognition of the state program and the need for it to be made available to all students/schools in Ohio. To encourage additional participation in the statewide program, it was moved by Nelson McCray and seconded by Dan Montgomery to waive the additional non-member fee (1.5 factor) for INFOhio's Multilis Library automation cost effective July 1, 2000. Vote: McCray, aye; D. Montgomery, aye; Lowery, aye; Gault, aye; C. Montgomery, no; Gavarkavich, aye; Slater, aye; Sullivan, aye; Mann, aye.

00-041 The DSIS (Desktop Student Information System) update included the distribution of the Bricker & Eckler waiver of conflict of interest since the firm is also representing Dublin in the ownership case of the software with Educational Technology Specialists ("ETS"). It was moved by Charles Montgomery and seconded by Tom Slater to approve the signing of the waiver. Vote: C. Montgomery, aye; Slater, aye; Lowery, aye; Gault, aye; D. Montgomery, aye; Gavarkavich, aye; Sullivan, aye; McCray, aye; Mann, aye. It is hoped that the contract will be approved in March so the implementation process can begin.

00-042 The MCOECN update included the motion by Charles Montgomery and second by Tom Slater to approve the 10% withholding of OECN operating subsidy formulation for FY2000 and FY2001 correspondence with the authorization for the LACA Director to send it to Rob Luikart, Information Technology Office for the Ohio Department of Education and carbon Susan Zelman, Superintendent of Public Instruction and Roger Nehls, Deputy Superintendent. Vote: C. Montgomery, aye; Slater, aye; Lowery, aye; Gault, aye; D. Montgomery, aye; Gavarkavich, aye; Sullivan, aye; McCray, aye; Mann, aye. Sandra Mercer also stated that LACA had received partial payment totaling \$143,000 for the public connectivity ONenet money for FY00. This money would be used to pay all data circuit costs for the schools beginning July 1, 2000. Concern was expressed on the future existence of these monies and the need for the Superintendents to watch for the FY01 funding forms. It was agreed by all present that this method of payment/flow benefited the schools by alleviating the administrative overhead. Discussion followed on the \$6000 currently proposed by the ONenet committee for ATM equipment at the building level, the ATM video standards vs. Video over IP and the future uses of video and future high school and higher ed course offerings. Sandra Mercer provided an update on the MCOECN data collection committee, and the EMIS redesign/AAL project. Bill Mann stated that the MCOECN Board of Trustees recently approved the funding of additional Campus America/SIS upgrades/enhancements. The LACA Governing Board was very interested in LACA's participation in this state initiative and complemented Chad Carson's efforts for the developments he has incorporated to benefit the LACA schools.

Sandra Mercer presented an update on the COTC/OSU-Newark grant and provided information on the status of the technical, remedial/developmental software, and professional development committees. Districts were encouraged to send teachers working with students on proficiency intervention to a software presentation on April

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6, at LACA. LACA will electronically send information about the workshop to each district office.

There was no unfinished business.

New business included notification of a new "free" site for voice over IP: [www.dialpad.com](http://www.dialpad.com), and the use of NetMeeting software for voice/video communication over IP, that is currently in use at LACA. Lonny Claypool, Network Coordinator for LACA, and Lisa Smith, Technology Coordinator at Northridge provided the research and are currently using both network options for savings in communication to the schools.

The next regular Governing Board meeting is scheduled for May 11, 2000, at 9:00 a.m.

00-043 It was moved by Nelson McCray to adjourn the meeting at 10:35 a.m.

Reported by,

Sandra Mercer  
LACA Director