

LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Governing Board held May 12, 2000, convening at 7:45 a.m.

The following members answered present to the roll call: Kathy Lowery, Jay Gault, Dan Montgomery, Lou Staffilino, Charles Montgomery, Tom Slater, Don Green, Nelson McCray, Bill Mann and Sandra Mercer. The following board members were not able to attend: Hank Gavarkavich, Randy Stortz, Don Sullivan, Mark North, and Dick Murray. Shirley Dupps and Rod Griffin were also present for the meeting.

- 00-044 It was moved by Dan Montgomery and seconded by Tom Slater to approve the minutes of the March 9, 2000, meeting. A vote of approval was taken.

- 00-045 Personnel items included the distribution of the newly revised Director of Operations and Executive Director job descriptions, and salary proposals to be effective July 1, 2000. After discussion, Charles Montgomery made the motion and Lou Staffilino seconded to:
- Employ Rod Griffin as Director of Operations, for a one year contract through June 30, 2000, effective May 1, 2000, at a daily rate based upon an annual salary of \$66,500.00, with full benefits as referenced in the LACA policy manual including 4 weeks of vacation per year;
 - Issue Rod Griffin, Director of Operations, a one year contract effective July 1, 2000;
 - Accept Chad Carson's resignation as Systems Manager effective April 28, 2000;
 - Approve Director of Operations job description;
 - Approve the change in the Director of Computer Services title to Executive Director, approve the Executive Director job description and increase the yearly vacation for the position to 8 weeks; and
 - Approve LACA staff salary proposals effective July 1, 2000 as follows: Sandra Mercer (6%), Mary Knicey (1 step and resp factor to .35), Melody Hewitt (1 step), Lonny Claypool (2 steps and resp factor to .4), Trish Baker (1 step and resp factor to .35), Linda Haynes (1 step), Joey Alexander (3 steps and resp factor to .45), Bobbie Warthman (2 steps and resp factor to .4), Jerry Eby (1 step).
- A vote of approval was taken.
Rod Griffin presented an update on the reorganization and Sandra Mercer reported that LACA goals would be presented at the next regular Governing Board meeting.

- 00-046 Financial reports for the months of February and March were distributed to each Governing Board member. The financial status of LACA was presented by Shirley Dupps, the fiscal agent Treasurer, as of March 31, 2000, with a cash balance of \$560,054.05. Each member received a copy of the proposal to increase the FY00 ONenet Flow to the districts by incorporating a minimum reimbursement of 50% to FY99, the FY00 Appropriation Modifications, the FY01 Fee Proposal, District recap of costs for FY01, FY01 appropriations and 5-year projections.
- Discussion followed. The motion was made by Lou Staffilino and seconded by Charles Montgomery to:
- Accept the financial reports for February and March 2000;
 - Approve FY00 ONenet Flow Proposal change to guarantee 50% of FY99 connectivity reimbursements;
 - Approve the FY00 Appropriation Modifications, include the authorization by the fiscal agent Treasurer to balance all accounts as needed for June 30, 2000, and include unencumbered equipment costs rolled over to next year's appropriations;

Approve the FY01 Fee Proposal; and
Approve the FY01 Appropriations.

A vote of approval was taken. Discussion followed on ODE withholding OECN DASite funding in FY00 and FY01, a ONEnet funding update and concern on future existence of these state monies, an E-Rate update and change proposed for DASites to become service providers, an update on the VAX repayment and new chart of accounts proposed by the MCOECN data collection committee.

00-047 LACA Contract proposals included the distribution and discussion of the revised LACA member contract, revised LACA Technical LAN Support contracts (Level I, II and III), the newly created LACA Non-Public, Non-Member contract and the revised LACA Non-Member contract. With changes proposed by the state in regards to the Non-Public schools connectivity money, a new Non-Public Network Connectivity Proposal was also presented for FY01. After discussion, the motion was made by Dan Montgomery and seconded by Kathy Lowery to:

Approve Member contract changes effective July 1, 2000;
Remove LACA providing high speed circuit for each member district up to cost of \$650 per month under Wide Area Network connectivity service effective July 1, 2000;
Approve Technical LAN support contracts effective July 1 2000 - Level I, II and III;
Approve new procedure and cost proposal for Non-Public Buildings;
Approve Non-Public/Non-Member contract changes effective July 1, 2000; and
Approve Non-Member contract changes effective July 1, 2000.

A vote of approval was taken.

00-048 Advisory Committee updates included LPDC software, Registrar, a Dialpad update, discussion on the abilities for CA/SIS software to be used for elementary grading and scheduling, the recommendation by the LACATech Advisory committee of Internet categories to be blocked with an update expected this summer, and update on Tech Corps and agreement by Charles Montgomery, Tom Slater, and Bill Mann to meet with area businesses before the end of June, and positive feedback on the idea for LACA to host semi-annual dinner meetings inviting all of the LACA districts. Dan Montgomery moved and Tom Slater seconded to approved the Internet filter blocked categories to be effective when the new release is distributed via WebSense. A vote of approval was taken.

00-049 The network growth update included the distribution of the IVDL proposal for LACA to form a consortium and apply for the SchoolNet grant when announced. Detailed discussion followed and a sample letter of commitment was distributed and will be required from each high school desiring participation by May 31, 2000. It was moved by Lou Staffilino and seconded by Dan Montgomery for LACA to participate, seek local business/community endorsements and apply for the IVDL (Interactive Video Distance Learning) Grant on behalf of participating LACA districts per the IVDL proposal pending SchoolNet's release of the grant and include authority for the LACA Executive Director to hire additional personnel in support of the project based upon revenue received from the participating districts per the IVDL proposed budget. A vote of approval was taken. Sandra Mercer provided an update on the COTC/OSU Distance Education grant.

00-050 LACA hosted a statewide retreat on April 27-28, for all DASites and invited developers of CIP tools and SIS enhancements around the state. The retreat was a success and Sandra Mercer presented an outline of the Data for Student Learning Project. It was moved by Tom Slater and seconded by Dan Montgomery for LACA to support and help provide state leadership in the development of the Data for Student Learning Plan. A vote of approval was taken. An update was provided on DSIS and

Pinnacle.

- 00-051 The new MCOECN Code of Conduct and revised MCOECN Agreement and By-Laws were presented. It was moved by Dan Montgomery and seconded by Lou Staffilino to adopt the MCOECN Code of Conduct and Agreement and By-Laws. A vote of approval was taken.
- 00-052 Bill Mann opened the nominations for LACA Officers for FY01. It was moved by Dan Montgomery and seconded by Tom Slater to keep the current slate of officers, Bill Mann, Chairman, and Nelson McCray,
- 00-053 Vice-Chairman, for FY01. It was moved by Charles Montgomery and seconded by Lou Staffilino to close the nominations. A vote of approval was taken.

Unfinished business included the distribution of the INFOhio fliers and announcement of the 1000th school building library automated with MultiLIS, the INFOhio library automation software. Sandra Mercer has invited Jay Hottinger and David Evans to attend the celebration on May 17.

New business included discussion of combining the LACA Governing Board meetings with the County Superintendent meetings on the first Wed of every month. It was agreed upon by all present to pilot this after the August 10, 2000, combined Superintendent/Treasurer meeting.

The next regular Governing Board meeting is scheduled for August 10, 2000, at 9:00 a.m.

- 00-054 It was moved by Nelson McCray to adjourn the meeting at 8:30 a.m.

Reported by,

Sandra Mercer
LACA Executive Director