

Licking Area Computer Association
Minutes of the LACA Governing Board meeting held August 10, 2000 convening at 8:30 a.m.

The following members answered present to the roll call: Jay Gault, Dan Montgomery, Charles Montgomery, Tom Slater, Don Sullivan, Nelson McCray, and Sandra Mercer. Glenna Plaisted represented Lou Staffilino, Rick Jones represented Mark North and Shirely Dupps represented Bill Mann, Brian Wilson arrived at 9:00 representing Randy Stortz. Kathy Lowery arrived at 9:00, Don Green arrived at 9:10. The following Board Members were unable to attend; Hank Gavarkavich and Dick Murray. Sue Ward, Vicki Oyer, Ellen Towner, Jack McDonald, Max Maley, Brad Hall and Rod Griffin were also present for the meeting.

- 01-001 It was moved by Dan Montgomery and seconded by Shirely Dupps to approve the minutes of the May 12, 2000 minutes. A vote of approval was taken.

Rod Griffin updated the board on the status of the LACA reorganization and presented the goals for FY01. It was agreed by all present to base the LACA Continuous Improvement Plan (required by ODE in FY01) upon these goals and the results of the 1999 fall retreats.

- 01-002 It was moved by Dan Montgomery and seconded by Tom Slater to approve the revised LACA Policy Manual effective August 10, 2000. A vote of approval was taken.

It was noted that the approved revisions were made to the personal leave, job related expenses, job-related training by a vendor, standards of conduct, and health and safety sections of the manual. It was also noted that additional revisions will be made in the near future.

- 01-003 It was moved by Dan Montgomery and seconded by Tom Slater to employ G. Drew Riter as Systems Manager for a one-year contract through June 30, 2001 effective July 24 at a daily rate based on an annual salary of \$43,354 with full benefits as referenced in the LACA Policy Manual.

Financial reports for the months of April, May and June were distributed to each member. The financial status of LACA was presented by Sandy Mercer. LACA ended June 30, 2000, with an unencumbered cash balance of \$240,382.63.

- 01-004 It was moved by Dan Montgomery and seconded by Charles Montgomery to:
Accept the financial reports for April, May and June, 2000,
Approve the FY00 financial recap and 5-year projections,
Approve the final FY00 appropriation modifications,
Approve the FY01 financial recap and 5-year projections,
Approve the FY01 appropriation modifications. A vote of approval was taken.

Sandy Mercer updated the board on ONEnet activities. The online application (due by September 29, 2000) was reviewed and discussed.

- 01-005 It was moved by Dan Montgomery and seconded by Charles Montgomery to authorize LACA to complete the equipment and connectivity portions of the ONEnet Ohio online application. A vote of approval was taken.

This information will be coordinated with the district technology coordinators. Sandy also updated the board on E-rate activities and the question of DA Sites becoming service providers. It was agreed by all present that LACA should continue operating in the same manner. Rod Griffin updated the board regarding the filings by the Licking County Prosecuting Attorney's

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office to recover the payment due from Sonic Systems on the VAX system. Involvement of the Ohio Attorney General's office as a next step was discussed.

- 01-006 It was moved by Charles Montgomery and seconded by Dan Montgomery to approve the LACA Data Security Policy and User Authorization forms. (There were no changes to the forms.) A vote of approval was taken.
- 01-007 It was moved by Tom Slater and seconded by Dan Montgomery to continue contracting with the Hannah Online service. The cost of the service will be shared equally by participating districts.
- 01-008 It was moved by Dan Montgomery and seconded by Don Green to no longer charge vendors \$50 for student data downloads.

It was noted that forms authorizing the release of data must be signed by the Superintendent and returned to LACA before data will be given to the vendors.

It was agreed to have LACA begin piloting elementary grade cards with Johnstown, Licking Heights, and North Fork in September. The Licking County ESC will also be involved in the process.

There was no update from the Fiscal Advisory Committee.

Tech Corps Ohio have not contacted any districts since the spring, at this time no further action will be taken by LACA.

A discussion was held regarding LACA hosting a dinner for district representatives. No conclusions were reached.

Sandy Mercer presented an update of the projects LACA is currently working on; Interactive Video Distance Learning (IVDL), NovaNet and Data for Student Learning (DSL). It was agreed that LACA will send a commitment letter to each superintendent to indicate if the district will participate in the IVDL grant, web-based remediation software (NovaNET) or DSL projects to each Superintendent by Monday, August 14, 2000. The commitment letter will include detail costs, timelines and staff involvement.

There was no unfinished business.

The following dates were announced for the FY01 LACA Governing Board meetings:

- October 12, 8:00 a.m. at LACA offices
- December 14, 8:00 a.m. at LACA offices (LCESC meeting to follow)
- January 11, 8:00 a.m. at LACA offices
- March 8, 8:00 a.m. at LACA offices (LCESC meeting to follow)
- May 10, 8:00 a.m. at LACA offices (LCESC meeting to follow)

- 01-009 Dan Montgomery moved and Don Green seconded to adjourn the meeting at 10:30 a.m.