

Licking Area Computer Association

Minutes of the LACA Governing Board meeting held March 8, 2001 convening at 8:15 a.m. at the LACA offices.

The following members answered present to the roll call: Kathy Lowery, Jay Gault, Dan Montgomery, Lou Staffilino, Janice Streit, Don Sullivan, Mark North, Don Green, Nelson McCray, Bill Mann and Sandra Mercer. Tim Barrett represented Tom Slater. Kevin Snyder (representing Dick Murray) arrived at 8:30. Rod Griffin was also present for the meeting. Hank Gavarkavich and Randy Stortz were unable to attend

01-039 It was moved by Dan Montgomery and seconded by Don Green to approve the minutes of the January 11, 2001 minutes. A vote of approval was taken.

01-040 It was moved by Dan Montgomery and seconded by Don Green to amend the LACA Constitution to change the definition of a quorum to six or more members, after much discussion a roll-call vote was taken. The result of the vote: seven (7) ayes, three (3) nays and one (1) abstention, the motion failed.

Topics from this discussion included proxy voting and/or voting via fax or e-mail. Rod Griffin will contact our attorney to determine if these are viable options for LACA and report the findings back to the governing board.

The financial reports for the months of December and January were distributed to each member. Sandy Mercer presented the financial status of LACA, including recommended appropriation modifications.

01-041 It was moved by Nelson McCray and seconded by Dan Montgomery to accept the financial reports for December 2000 and January 2001. A vote of approval was taken.

01-042 It was moved by Don Green and seconded by Dan Montgomery to approve the appropriation modifications as presented. A vote of approval was taken.

Sandy Mercer updated the board on ONEnet activities. Particularly, the PRAISE program that now provides funding for buildings that have router access.

01-043 It was moved by Dan Montgomery and seconded by Kathy Lowery to accept the LACATech recommendation for all member school districts and public school districts requesting participation in the LACA network pool to flow all FY01 ONEnet hardware funding (including PRAISE) and E-Rate Year 4 funding to LACA's network pool. A vote of approval was taken.

01-044 It was moved by Lou Staffilino and seconded by Dan Montgomery to increase LACA fees for FY02 in any service area if the state funds are cut based on current FY01 state funding levels. A vote of approval was taken.

Bill Mann updated the board on the results of the Personnel Committee meeting.

01-045 It was moved by Lou Staffilino and seconded by Nelson McCray to approve the following Personnel Committed recommendations:

Staff contracts:

Rod Griffin, Director of Operations - 2 year

Bobbie Warthman, Educational Applications Manager - 3 year

Drew Ritter, Systems Manager - 2 year

Jon Bowers, IVDL Professional Development Liaison - 2 year

Salary recommendations:

Three percent increase of base salary, 3% increase for Director of Operations, 5% increase for Executive Director, increase responsibility factors for Joey Alexander to .55 and Linda Haynes to .25. A vote of approval was taken.

Bill Mann discussed the release of the Marks On-Line Entry (MOLE) program to the MCOECN and the MCOECN's response to LACA's request for reimbursement of development costs.

01-046 It was moved by Lou Staffilino and seconded by Nelson McCray to approve the release of the MOLE program to the MCOECN.

Sandy updated the board on the Ace Master Schedule Builder software project and the recommendation of the non-fiscal advisory committee to use the application in a pilot project.

01-047 It was moved by Nelson McCray and seconded by Dan Montgomery to approve using the ACE Master Schedule Builder software as a pilot per the budget and pilot requirements recommended by the non-fiscal advisory committee. A vote of approval was taken.

01-048 It was moved by Dan Montgomery and seconded by Lou Staffilino to approve the entering into the Software License Agreement with ACE, pending the LACA fiscal agent's approval. A vote of approval was taken.

Sandy informed the board that three middle schools (Northridge, West Muskingum and Liberty Union) have formed a consortium to pursue a Round 3 IVDL grant. LACA will provide guidance during the grant-writing process and technical support and professional development if the grant is awarded.

01-049 It was moved by Dan Montgomery and seconded by Don Green to approve LACA's pursuit of an IVDL Round 3 Ohio SchoolNet grant and increase IVDL services per the outlined IVDL budget presented for Northridge Middle School, West Muskingum Middle School and Liberty Union Middle School. A vote of approval was taken.

Sandy advised the board that members of the LACA staff might incur significant overtime during the installation of the ATM equipment at the IVDL schools.

01-050 It was moved by Dan Montgomery and seconded by Don Green to approve the payment of stipends to LACA technical staff for ATM installations paid for out of the IVDL grant on an as needed basis not to exceed initial cost of \$8,000 (\$800 per building) if complications arise from Ameritech performing the work with the understanding that LACA will perform the work during evening and/or weekends and will need access to the school buildings. A vote of approval was taken.

Rod Griffin updated the board on the status of the VAX repayment efforts.

01-051 It was moved by Mark North and seconded by Lou Staffilino to no longer pursue the collection of the monies due LACA on the sale of the used VAX equipment. A vote of approval was taken.

Sandy advised the board that the LACATech committee voted to block sites classified by Websense in the "instant messaging" category. The board discussed the necessity to continually approve the categories approved by the LACATech committee.

01-052 It was moved by Dan Montgomery and seconded by Don Green to authorize the LACA Technology Advisory committee to block all future internet filtering categories approved during their committee meetings. A vote of approval was taken.

Sandy distributed the preliminary FY02 LACA budget and 5 year projection. Discussion was held regarding the alignment of costs per LACA's reorganization and new service areas, the increase in support charges for ATM services, a projected fiscal increase, the need to find additional funding sources for LACA's library services and the possible elimination of LAN support contracts in order to shift personnel to WAN support. Board members were advised to review the information and notify Sandy of concerns, questions or comments. The proposed budget will be presented at the May meeting.

Sandy notified the board that the second phase of the NovaNet training is scheduled for March 29 and 30.

Sandy advised the board on the status of state software development and the importance of LACA's involvement on the MCOECN's management council. Bill Mann mentioned that his term is expiring; Don Green expressed interest in representing the central area on this council. Sandy also advised the board that there are two new state organizations, one for tech coordinators, and one for EMIS professionals, being formed.

01-053 Mark North moved and Dan Montgomery seconded the motion to nominate Dan Green as the central area representative to the executive committee of the MCOECN during the upcoming nomination period. A vote of approval was taken.

Sandy had a brief update regarding LACA's reorganization, particularly the need to develop mission, vision and belief statements. Rod Griffin updated the board on the requirements for LACA's improvement planning. Bill Mann ask that board members complete Sandy's evaluation timely and return them to him. An e-mail including the evaluation form will be sent.

Sandy advised the board to notify her in writing if they wanted additional personnel within their district to receive governing board communications.

Rod Griffin made a brief presentation regarding the Children's Protection Act of 2000. The board requested that LACA provide the LACATech committee with new Acceptable Use Policies, and that this topic be discussed at their next meeting.

Sandy distributed a memo detailing the pre-identification label mix up.

The next LACA Governing Board meeting is scheduled for May 10, 2001 at 8:00 a.m. at the LACA offices.

01-054 There being no further business, Dan Montgomery moved, and Don Green seconded to adjourn the meeting at 10:00 am. A vote of approval was taken.

Reported by Rod Griffin