Licking Area Computer Association
Minutes of the Special meeting of the LACA Governing Board held September 4, 2002 convening at 8:15 a.m. Nelson McCray called the meeting to order.

The following members answered present to the roll call: Kathy Lowery, Dan Montgomery, Lou Staffilino, Lesa McGarity representing Janice Streit, Hank Gavarkavich, Keith Richards, Tom Slater, Don Sullivan, Doug Spade, Marvin Wourms, Dave Cisler representing Ron Cassidy, Nelson McCray and Sandra Mercer. Jon Bowers was also present for the meeting via IVDL. Jay Gault and Forest Yocum were not able to attend.

Sandra Mercer explained the K-12 Classroom Data motion in detail and highlighted the following conditions of the proposal:

- the implementation of the K-12 Classroom Data service is pending a a successful pilot year (FY03);

- required a commitment that all LACA member districts excluding Granville, North Fork and the LCESC would particiate in the service program by FY06.

03-013 It was moved by Keith Richards and seconded by Dan Montgomery to approve the K-12 Classroom data proposal with the following conditions: a successful pilot year (FY03); and the commitment that all LACA member districts excluding Granville, North Fork, and the LCESC will particiate in the service program by FY06 as follows:

- Hire a full-time K-12 Classroom Data Administrator per the proposed job description and responsibility factor of .35 on the LACA salary schedule

- Accept and set fees based upon budget proposal #1
  One time costs:
      $3,000 - new district "buy-in" after pilot year
              (Waived for member districts participating in FY03)
      $1,000 - each grade card (or interim) format
  Yearly costs:
      $1,000 - per building with 1-8 teachers (first year only)
      $5.00 - per building ADM with 9 or more teachers for FY03-FY05
      $6.50 - per building ADM with 9 or more teachers for FY06

- Set fees for non-member districts/schools at 1.5 factor on all above costs including the "buy-in" for the pilot year

- Approve the initial LACA financial investment for FY03-FY04 of $89,013.28 (subject to change based upon a slower or more progressive implementation of schools)

Vote: Richards, aye; Montgomery, aye; Lowery, abstain; Staffilino, aye; McGarity, aye; Gavarkavich, aye; Slater, abstain; Sullivan, aye; Spade, aye; Wourms, aye; Cisler, aye; McCray, aye. The motion passed.

Discussion followed on the details of the service implementation. All districts/schools participating in the pilot must notify LACA by completing the "Commitment for FY03 of K-12 Classroom Data Software" and returning it to LACA as soon as possible. The deadline for participating in the pilot is September 16, 2002. The Governing Board also instructed the LACA Executive Director to:

- create a financial incentive to get full buildings to participate in the pilot with the understanding that this would possibly

increase the LACA financial investment for FY03-FY04;

- create a cost tier for a school's first year that would address more than 8 teachers, but not a full building implementation;

- contact each district Superintendent to set up a time to discuss the new K-12 Classroom Data Software and implementation with the building administrators, if possible via IVDL.

03-014   It was moved by Dan Montgomery and seconded by Keith Richards to adjourn the meeting at 9:00 a.m.

Reported by,

Sandra Mercer