

Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held January 12, 2012, convening at 9:10 am. Nelson McCray called the meeting to order. The following members answered present to the roll call: Jill Johnson, Tom Forman, Joyce Malainy, Jay Gault, Steve Short, Doug Ute, Scott Hartley, John Shepard, Forest Yocum, Mark Neal, Bill Harbron, Jeff Brown, Nelson McCray and Jon Bowers. Also in attendance were: Chris Cashdollar (LACATech Representative) and Ben Streby (Fiscal Advisory Committee Representative).

12-026 It was moved by Scott Hartley and seconded by Tom Forman to approve the minutes of the December 8, 2011 meeting.

A vote of approval was taken.

The financial status of LACA was presented by Jon Bowers. LACA ended December, 2011 with an unencumbered cash balance of \$1,955,132.03, approximately \$25,000 ahead of December, 2010. The FY12 5-year cash projection ending June 30, 2016, were also presented.

12-027 It was moved by Jeff Brown and seconded by Jill Johnson to approve the following financial items:

- December, 2011 Financial Reports (Unencumbered cash balance of \$1,955,132.03)
- FY12 5-Year Projection

It was noted that the 5-year projection for LACA forecast \$273,993.93. A vote of approval was taken.

Jon Bowers presented Policy Manual modifications which updated the manual to match discussions regarding merit-based compensation from the previous meeting. He also noted that there were procedural changes that were needed to reflect current processes.

12-028 It was moved by Forest Yocum and seconded by Doug Ute to approve the proposed Policy Manual modifications.

A vote of approval was taken.

Jon Bowers presented a status update on the search for a new voice over IP vendor partner. Two strong potential candidate companies were considered. E-Rate timelines will not permit the presentation of new fees at the next Governing Board meeting. It was noted that this service is completely voluntary. LACA currently provides voice services to two districts.

12-029 It was moved by Mark Neal and seconded by Jill Johnson to approve the LACA Executive Director to establish new managed voice over IP services fees.

A vote of approval was taken.

Jon Bowers presented a status update on managed wireless internet services. The definition of managed wireless internet service and a legal opinion of eligibility for priority one internet were also presented. It was also noted that this service will be completely voluntary.

12-030 It was moved by Joyce Malainy and seconded by Steve Short to approve the LACA Executive Director to establish managed wireless internet service fees..

A vote of approval was taken.

Meeting Presentations/Discussion

A revised draft of the FY13 budget was presented, projecting a 2% rate decrease for FY13.

MCOECN/ODE Updates

Jon Bowers reiterated the need for districts to consider future bandwidth needs when planning one-to-one initiatives, bring your own device programs and wireless projects. The terms of the fiber agreement cause prices to increase drastically as the balance of the contract shortens. Districts are encouraged to contact LACA to assist with planning.

LACA's partnership with a new VOIP partner will provide much more competitive pricing on new services. The design of support with the new partner matches LACA's support model. LACA's new wireless services were also discussed. The service partner will be determined within the next week so that quotes for services can be provided in time for federal funding deadlines.

LACA has Exchange 2010 installed and is in the process of migrating districts over; the conversion should be close to seamless for users. Users with MS Outlook may need to repair the link to the server in rare occasions, but the majority will be automatic. Outlook Web Access (OWA) users will simply go to the new mailbox after they have logged in. The OWA interface looks much more similar to MS Outlook. The migration will also yield a savings for LACA as additional software used to have to be purchased for shared calendars.

LACA's core upgrade is in process, about 40% complete. The project will be completed below budget. The completion of the upgrade will require a planned outage of about 5 minutes for each district. This will enable LACA to accommodate district bandwidth growth for four to five year.

It was also shared that Sam Orth, representing the MCOECN, has been actively working with Randy Cole, a policy advisor, to draft recommendations surrounding the ITC's. Sam continues to champion the concept of shared services through a cloud environment. LACA is developing marketing material in anticipation of promoting services to city, township, village and county governments in the LACA region. The services we anticipate being able to provide include internet access, email, VoIP, wireless internet, web hosting, virtual servers, remote back up and video support.

Jon Bowers reported that the current students and their current teachers have been loaded into D3A2. Teachers can see their own students now. The most recent OGT scores have been loaded and are in the process of being scrubbed. Districts should be aware that Software Answers is sending promotional literature to districts that is addressed from Jon Bowers. This is primarily a marketing effort to raise awareness of how the ProgressBook Suite is being developed to respond to Race to the Top.

Jon Bowers also shared that the October reporting period had been extended until February 24, 2012. There will be a snapshot of data on January 25, 2012 for the December Child Count data in order to meet Federal reporting deadlines. Even though ODE is 2-3 weeks behind in their timeline, October reporting is going well. The Data Submission Goals will

be adjusted and posted on ODE's website to correspond with the delays in producing reports.

Unfinished Business

Jon Bowers explained that following the last board meeting, it was confirmed that the majority of districts are using graduation verification; meetings are being scheduled with the balance of districts. A sample report was included. Districts who have not implemented Graduation Verification in the ProgressBook Suite should contact Meghan McLeish (mmcleish@laca.org) to discuss the necessary steps to set it up. This is significant time saving tool for schools. It was also reported that two schools are using RAM now and that a demonstration had been done for another ITC.

Jon Bowers distributed a list of elective courses being offered through video distance learning. Districts should contact Michele Carlisle (mcarlisle@laca.org) if they are interested in registering for one of those courses or offering alternative courses out to other schools.

New Business

Jon Bowers explained two additional products being offered by Software Answers, DataMap and SnapShot. DataMap is a data analysis tool similar to D3A2, except that any assessment can be added to the database whereas only state assessments can be loaded in D3A2. SnapShot is a teacher and classroom walk-through evaluation tool which can be used on a tablet, laptop or pc. The teacher, classroom and content areas appear from preloaded school information. Criterion are user-definable and easily modifiable. It was requested that Jon arrange a showcase in which vendors can demo their assessment tools for LACA schools.

Attendees were reminded that the remaining meeting dates for FY12 are March 8th and May 10th, 2012

12--031 It was moved by Scott Hartley and seconded by Forest Yocum to adjourn the meeting at 10:12 a.m.

Reported by,

Jonathan Bowers
LACA Executive Director