

## Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held May 10, 2012, convening at 9:02 am. Nelson McCray called the meeting to order. The following members answered present to the roll call: Jill Johnson, Tom Forman, Joyce Malainy, Jay Gault, Doug Ute, Scott Hartley, John Shepard, Forest Yocum, Mark Neal, Jeff Brown, Nelson McCray and Jon Bowers. Also in attendance were: Tim Owen from Lakewood Local Schools (LACATech Representative) and Ben Streby of C-Tec (Fiscal Advisory Committee Representative). Rob Walker arrived at 9:10 and Bill Harbron arrived at 9:20.

Jon Bowers recognized Forest Yocum's ten years of service to the LACA Governing Board.

**12-045** It was moved by John Shepard and seconded by Joyce Malainy to approve the minutes of the March 8, 2012 meeting.

A vote of approval was taken.

The financial status of LACA was presented by Jon Bowers. LACA ended April, 2012 with an unencumbered cash balance of \$2,044,393.60, approximately the same as April, 2011. The April appropriation modifications and FY12 5-year cash projection ending June 30, 2016 was also presented.

**12-046** It was moved by Scott Hartley and seconded by Mark Neal to approve the following financial items:

- April Appropriation Modifications
- April, 2012 Financial Reports (Unencumbered cash balance of \$2,044,393.60)
- FY 5-Year Projection
- Authorization for the Fiscal Agent Treasurer to balance all accounts as needed for June 30, 2012, and to roll over all unencumbered equipment and software budget amounts to next year's appropriations.

It was noted that the 5-year projection for LACA forecast \$273,993.93. A vote of approval was taken.

Jon Bowers presented the Facility Committee recommendation to enter into an agreement with Newark City Schools to rent office space beginning summer, 2013.

**12-047** It was moved by Tom Forman and seconded by Jay Gault to approve the Facility Committee recommendation to enter into an agreement with Newark City Schools to rent approximately 7,100 square feet, including utilities, at an annual cost not to exceed \$60,000

A blue print highlighted rented space and share space was presented with the Lease Contract. A vote of approval was taken, Doug Ute of Newark City School abstained.

Jon Bowers presented the following service contracts for LACA to provide services to educational entities outside the LACA consortium:

- a. SEOVEC – INFOhio Support Services - \$3,600
- b. Coventry Local Schools – video services - \$9,500

- c. Grandview Heights Local Schools – schedule services - \$1,250
- d. MCOECN Disaster Recovery Support Agreement – up to \$7,500
- e. East Central Ohio ESC Confucius Institute – video services - \$30,000

Board members were assured that LACA has sufficient capacity to provide these services and maintain service levels for members.

**12-048** It was moved by Forest Yocum and seconded by Doug Ute to approve the Non-Member service contracts. A vote of approval was taken.

Jon Bowers presented the following contracts for services for FY13:

- a. MCOECN Membership agreement for FY13 for \$12,750 and DASL Licensing/support for \$3.40 per ADM,
- b. MCOECN HR Kiosk Project for FY12 at a cost not to exceed \$9,500,
- c. MVECA Purchased Services Agreement for INFOhio Support Services at a cost not to exceed \$20,000,
- d. East Central Ohio ESC Purchased Services Agreement for Video Support Services at a cost not to exceed \$ 54,000 and
- e. FY13 LACA Fiscal Agent Agreement with C-Tec at a cost of \$12,000.

These are fees that LACA pays on an annual basis to sustain services to schools.

**12-049** It was moved by Jill Johnson and seconded by Jeff Brown to approve the service contracts. A vote of approval was taken. Joyce Malainy of C-Tec abstained.

The finalized FY13 budget and fee schedule was presented. It was explained that there were not changes from the preliminary budgetary numbers presented in the March meeting and that service fee rates would be reduced by 5% for FY13. This follows a 6% reduction in FY12.

**12-050** It was moved by Rob Walker and seconded by Bill Harbron to approve the finalized FY13 service fees. A vote of approval was taken.

Jon Bowers presented a list of obsolete equipment that would be removed from inventory and disposed of.

**12-051** It was moved by Joyce Malainy and seconded by John Shepard to approve the removal of obsolete equipment from LACA inventory. A vote of approval was taken.

The LACATech recommendation to modify the content categories for CIPA and LACATech level filtering was presented. The proposal would give district who need to control access to particular website more options. For districts that do not want to change filtering, they will not be affected.

**12-052** It was moved by Scott Hartley and seconded by Mark Neal to approve LACATech recommendation to categorize Child Pornography, Obscene/Tasteless and Pornography/Adult Content as CIPA Minimum Level Filtering, and add the remaining CIPA categories to the LACATech Level Filtering, providing districts the ability to manage site access voluntarily. A vote of approval was taken.

The nomination of officers was held.

John Sheppard nominated, and Doug Ute seconded Nelson McCray as Chairperson for FY13. A vote of approval was taken to close nominations.

Jill Johnson nominated, and Forest Yocum seconded Mark Neal as Vice Chairperson for FY13. A vote of approval was taken to close nominations.

**12-053** It was moved by Jeff Brown and seconded by Rob Walker to approve Nelson McCray as Chairperson and Mark Neal as Vice-Chairperson for FY13. A vote of approval was taken.

### **Meeting Presentations/Discussion**

Jon Bowers provided the board an update on federal funding timelines. All districts met the 471 timeline. They were reminded to forward all inquiries to LACA for assistance in responding. For consistency of responses, it is very important to involve LACA in responses.

It was shared that the email migration to Exchange 2010 is complete and the upgrade to a 10 GB backbone is complete. One more outage, planned for May 17<sup>th</sup>, is needed to remove old equipment from the network. It was also noted that the Lancaster migration is progressing well and will be complete before July 1<sup>st</sup>. Lancaster Fairfield Community School will also be migrating to LACA.

#### **MCOECN/ODE Updates**

Jon Bowers shared notes from a presentation by Randy Cole. Randy updated ITC directors on the progress of his committee and what role the ITC's may play. The OECN has a well-established record for collaborating and accomplishing efficiencies, positioning themselves to potentially serve of government entities. The status of HB487 was also discussed and how it would impact schools and ITC's.

The ProgressBook Parent Access will be updated late this summer adding features self-serve registration and password reset.

#### **New Business**

Many districts are beginning to integrate technology into their classrooms either through technology purchases or digital curriculum. While there are a broad range of implementation paths, we believe it is beneficial for schools to share ideas. Jon Bowers will host a meeting in late August to bring districts together to discuss possible integration strategies.

Ohio has joined PARCC - the Partnership for Assessment of Readiness for College and Careers – a group spearheading the development of assessments for common core curriculum. The group has drafted preliminary technology requirements for 2014-2015 when on-line assessments will be required. The recommendations are listed at: <http://www.parcconline.org/technology> These guidelines can be a reference for current and future purchases.

The following LACA Governing Board meeting dates are proposed for FY13: August 9, 2012, October 11, 2012, December 13, 2012, January 10, 2013, March 14, 2013 and May 9, 2013.

**12--054** It was moved by Rob Walker and seconded by Jay Gault to adjourn the meeting at 10:38 a.m.

Reported by,

Jonathan Bowers  
LACA Executive Director

DRAFT