

Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held December 13, 2012, convening at 9:10 am. Nelson McCray called the meeting to order. The following members answered present to the roll call: Jill Johnson, Tom Forman, Ben Streby (representing Joyce Malainy), Tim Owen (representing Jay Gault), Monte Bainter, Steve Short, Mindy Vaughn (representing Doug Ute), Scott Hartley, Mark Neal, Nelson McCray and Jon Bowers

- 13-019** It was moved by Jill Johnson and seconded by Ben Streby to approve the minutes of the October 11, 2012 meeting. A vote of approval was taken.

The December appropriation modifications, November financial reports and FY13 5-year cash projection ending June 30, 2016 were presented.

- 13-020** It was moved by Mark Neal and seconded by Tom Forman to approve the financial items. A vote of approval was taken.

Jon Bowers read the original motion referenced in this motion: 11-037:

“...to approve the LACA Personnel Committee recommendation to accept the C-Tec Health Care Plan for LACA Staff, effective February 1, 2011.”

- 13-021** It was moved by Monte Bainter and seconded by Steve Short to continue the HSA funding benefits originally approved in motion 11-037. Jon Bowers explained that this motion was simply to continue the benefits previously approved, yet without language associated with C-Tec. A vote of approval was taken.

Jon Bowers explained that while a full set of LACA's data is maintained on site, an additional set is maintained off site with an additional set being sent to yet a second off-site location, negating the need and expense for LACA to create CDs or DVDs of LACA data to be distributed to member districts.

- 13-022** It was moved by Scott Hartley and seconded by Tim Owens to approve the Fiscal Advisory Committee recommendation to eliminate the creation and distribution of back-ups to districts. A vote of approval was taken.

Meeting Presentations/Discussion

Jon Bowers presented a draft of the FY14 budget based on a 0% change in fees. The budget included that anticipated loss of INFOhio funding and a 10% cut in state funding, the worst case scenario that ODE is being asked to consider. The proposal also included the addition of a new Network Coordinator to assist with wireless and VOIP services.

An update on the new shared facility with Newark City Schools and Licking County ESC was provided. Demolition has started in the office area for LACA on the third floor. LACA staff are meeting with service providers to plan the move of circuits and equipment to the new facility. LACA is proceeding with the plan to move the data center on July 15th. Districts with payroll the week of July 15th are encouraged to complete payroll submission the week before.

The criticality of conducting internet safety training was again reviewed. LACA has prepared DVD's of the internet safety video that Lancaster Schools developed. It can also be viewed at: <http://youtu.be/yrvxaO3XDHW> as long as your district allows access to YouTube. eTech is providing a tool to conduct Internet Safety Training. Staff training on this tool is being offered throughout the state. More information is available at: <http://www.etech.ohio.gov/internet-safety-training>.

Jon Bowers also updated the board on the document management project. The interested districts met once again with both MicroImage (MI) and MEC for the imaging and data warehousing project. The next step is for districts to contract with MI if they want to begin digitizing their paper and/or microfiche documents. The price is estimated to be \$0.06 per page. Districts interested in the On-Base solution should notify LACA. The cost will be \$12,500 the first year and \$8,500 annually after that. The price includes one scanner and all licensing.

MCOECN/ODE Updates

Jon Bowers explained that the MCOECN is proceeding with planning the infrastructure for a smaller cloud implementation and will then determine estimated costs. Approximately eight ITCs are participating.

Jon Bowers also updated the board on upcoming changes to DASL. The next release, planned for 12/28/2012 and will be installed in a test database to assess functionality. Contacts will incorporate a new page to assist the user in removing duplicate contacts and assigning individual contact records to all students in a family group. DASL will begin sharing contacts: one record for a particular doctor, dentist, hospital, etc., that can be tied to multiple students to simplify data maintenance. All associated students would then see the updated contact information. Discipline will be phased in as the contacts and will provide a quicker, easier way to record discipline events, provide a Positive Behavior Intervention System where teachers can track both positive and negative behaviors within the classroom, advanced discipline incident referral capabilities, components for mobile devices as well as advanced upgrades to VendorLink for discipline system vendor integration. Single Sign-on is currently in the beta phase and will be available to all ITC's in the next release. This is the first step in tying all modules in the suite together to be more cohesive.

The benefits of Graduation Verification were also discussed. It will now be much easier after the next release, which will include graduation requirements by graduation year and still allow districts to include additional, unique graduation requirements. This training will be included as part of normal scheduling training for which users can register at: <http://www.laca.org/Services/DASL/>

The PARCC study was also discussed with regard to the technical requirements that schools will have to meet. With the federal funding window now open for next year's internet services, it is critical for schools to plan now for next year's growth. Your technology coordinators should contact the LACA network team to discuss potential needs.

Monte Bainter updated the board on the RttT grant proposal that both Maysville and LACA were engaged in. The proposal was not rewarded, but Maysville has been approached by several other schools that are interested in participating in such a project.

Jon Bowers shared that LACA has collected data on the wireless devices that districts have implemented and briefly reviewed the technology available to manage those devices. Most districts have already purchased services to manage the devices, so at this time, LACA has decided to let the market mature for a year to see if a product that manages Apple, Android and Windows raises above all others. We will continue to research alternatives to present to LACATech.

The following LACA Governing Board meeting dates are presented for FY13: January 10, 2013, March 14, 2013 and May 9, 2013.

13--023 It was moved by Steve Short and seconded by Bill Harbron to adjourn the meeting at 10:14 a.m.

Reported by,

Jonathan Bowers
LACA Executive Director