

Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held May 9, 2013, convening at 9:03 am. Nelson McCray called the meeting to order. The following members answered present to the roll call: Kyle Newton, Jill Johnson, Tom Forman, Ben Streby (representing Joyce Malainy), Jay Gault, Kevin Snyder (representing Steve Wigton), Steve Short, Scott Hartley, Bob Jennell, Mark Neal, Nelson McCray and Jon Bowers. Trevor Thomas, Heath Assistant Superintendent and Tim Owen, LACATech Advisory Committee Representative and Lakewood School Technology Director were also present.

Trevor Thomas was welcomed to the LACA Governing Board.

Awards of Recognition were presented to Tom Forman and Steve Short for their years of service and support for the Licking Area Computer Association.

13-035 It was moved by Scott Hartley and seconded by Jay Gault to approve the minutes of the March 14, 2013 meeting. A vote of approval was taken.

The April and May appropriation modifications, April financial reports and FY13 5-year cash projection of \$113,279.22 ending June 30, 2016 were presented.

13-036 It was moved by Tom Forman and seconded by Steve Short to approve the financial items. A vote of approval was taken.

Jon Bowers presented an amended FY14 budget that included additional contracts that were not included in the previous version of the budget. The modifications did not impact FY14 service fees.

13-037 It was moved by Jill Johnson and seconded by Mark Neal to approve the amended FY14 budget including additional service agreements. A vote of approval was taken.

Jon Bowers presented FY14 annual contracts for approval, which included MCOECN Membership at \$12,750, Kiosk Service Agreement at a cost of \$11,500, MVECA Purchased Service Agreement at a cost not to exceed \$20,000, East Central Ohio ESC Video Support Purchased Services Agreement at a cost not to exceed \$54,000, and Fiscal Agent Agreement with C-Tec for \$12,000.

13-038 It was moved by Tom Forman and seconded by Steve Short to approve the annual contracts. A vote of approval was taken.

Jon Bowers presented a brief update on the Teacher Student Data Link (TSDL) and explained the extra efforts required to support non DASL districts. In response to the LACA Governing Board directing him to determine a support fee for non-LACA members, a proposed fee of \$2,000 was presented.

13-039 It was moved by Kyle Newton and seconded by Scott Hartley to approve a \$2,000 annual fee to LACA non-members who use TSDL through LACA. A vote of approval was taken.

Jon Bowers presented a proposed contract with Windstream to provide a 1 gb circuit to the OARNet POP in Newark at an annual cost of \$16,200. It was explained that having an

additional path to the internet will increase the reliability of LACA's internet connectivity and will also increase the capacity to deliver commodity internet to LACA schools, two distinct advantages.

13-040 It was moved by Steve Short and seconded by Bob Jennell to approve the Windstream contract for a 1 gb circuit to the Newark OARNet POP. A vote of approval was taken.

Election of officers was held. Nelson McCray was nominated by Jay Gault and seconded by Scott Hartley as the LACA Chairperson for FY14. Steve Short moved and Mark Neal seconded the motion to close nominations for LACA Chairperson.

13-041 It was moved by Jay Gault and seconded by Scott Hartley to elect Nelson McCray as LACA Chairperson for FY14. A vote of approval was taken.

Mark Neal was nominated by Tom Forman and seconded by Jay Gault as the Vice-Chairperson of LACA for FY14. Jill Johnson moved and Steve Short seconded the motion to close nominations for LACA Vice-Chairperson.

13-042 It was moved by Tom Forman and seconded by Jay Gault to elect Mark Neal as LACA Vice-Chairperson for FY14. A vote of approval was taken.

Jon Bowers provided an update on discussions with districts that have approached LACA for services and membership. LACA service teams have met with Medina City Schools to discuss our services, system set up and conversion procedures.

13-043 It was moved by Mark Neal and seconded by Jill Johnson to authorize LACA Executive Director Jonathan Bowers to accept Medina City Schools Membership on behalf of the LACA governing board and, if so, to hire an additional fiscal services support staff. A vote of approval was taken.

Meeting Presentations/Discussion

Jon Bowers and his service team have presented to representatives from Medina City Schools. The district plans to make a decision and move for the 2013 – 14 school year. Additional information or updates will be forwarded as they become available. Talks continue with Johnstown administrators.

Progress is being made at the new facility and we remain on our anticipated timelines. At this time, we are keeping the timeline for moving our data center starting the night of July 22.

Three districts are working with MEC right now to implement OnBase. Converting paper documents to an electronic format is the first step; those electronic files are then sent to MEC to be loaded into OnBase. Using OnBase is simply one step of developing a paperless board office.

Jon Bowers updated the board of a recent USAC position about the eligibility of wireless access points, which contrasts with the FCC position. He explained that FCC actually makes the rules and USAC is charged with interpreting the rules. An additional visit to Washington DC might be necessary. Updates will be distributed to the board.

A list of district services being used in the fiscal services area was distributed. Schools are encouraged to use the list as a reference when considering new services that may be used by other member districts.

MCOECN/ODE Updates

Jon Bowers reported that funding for ITCs is anticipated to remain at current levels according to the currently proposed state budget and funding to upgrade ITC's middle mile 1 gigabit connections has also been allocated. K-12 Network Funding also appears to remain in the current budget.

A brief status update on the Teacher Student Data Link (TSDL) was distributed to attendees. Overall, districts are completing work within timelines. Superintendents were reminded that the DASL upgrade would take place this Saturday, May 11, from 10 am. Jon Bowers explained that a link on the LACA webpage had been created where information on PARCC can be accessed and downloaded. Districts are encouraged to use the "MCOECN" spreadsheet to assist with planning technology needs. Districts were also asked to forward any PARCC information to LACA so that the most up to date information could be maintained on the website.

Jon Bowers explained that the ThinkGate product that is to be used as an IIS for Ohio is presenting their product to schools and stating that it will replace the DASL/ProgressBook Suite of services. Districts were reassured that the ThinkGate product does not include all the functionality of DASL. DASL state support has unanswered requests with ODE and ThinkGate regarding the data needs for the IIS.

Unfinished Business

Jon Bowers reported that LACA has now established an agreement with Northwest Education Association for assessment services. This will not negatively impact district agreements; but simply lock in prices for the next three years.

The following LACA Governing Board meeting date for FY14 meeting dates will be August 15th, October 10, December 12, 2013, and January 9, March 13 and May 8, 2014.

13--044 It was moved by Scott Hartley and seconded by Steve Short to adjourn the meeting at 10:38 a.m.

Reported by,

Jonathan Bowers
LACA Executive Director