Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held January 09, 2014, convening at 9:03 am. Nelson McCray called the meeting to order. The following members answered present to the roll call: Joyce Malainy, Tim Owen (representing Jay Gault), Kevin Snyder (representing Steve Wigton, Bill Seder, Doug Ute, Scott Hartley, Rick Jones (representing Bob Jennell), Mark Neal, Nelson McCray and Jon Bowers. Trevor Thomas arrived at 9:06; Jeff Brown arrived at 9:08; Jill Johnson arrived at 9:10 and Chris Briggs arrived at 9:12.

14-026   It was moved by Scott Hartley and seconded by Kevin Snyder to approve the minutes of the December 12, 2013 meeting. A vote of approval was taken.

14-027   It was moved by Mark Neal and seconded by Joyce Malainy to enter into executive session. A vote of approval was taken.

The board exited executive session at 9:16.

14-028   It was moved by Jill Johnson and seconded by Chris Briggs to accept the resignation of Nelson McCray at LACA Chairperson.

14-029   It was moved by Jeff Brown and seconded by Philip Wagner to nominate Mark Neal, current acting Vice Chairperson, as Chairperson. Nominations were closed. A vote of approval was taken.

14-030   It was moved by Scott Hartley and seconded by Chris Briggs to nominate Trevor Thomas, Heath City Schools superintendent, as Vice Chairperson. Nominations were closed. A vote of approval was taken.

Meeting Presentations/Discussion

Rob Lang of Software Answers demonstrated two new modules that will be part of the ProgressBook Suite of products: DataMap and Virtual Classroom. DataMap is a data warehouse in which both standardized test results and unique district assessments can be loaded. Virtual Classroom (VC) is a learning management system into which classroom content can be loaded. The VC is not as much an interactive classroom as a tool for managing classroom material. The VC will have both a student interface and parent interface; the teachers interface will actually be inside the Gradebook.

The board discussed on-line assessments and the role that LACA will play in assuring that sufficient bandwidth is available to take the tests. Superintendents were asked to send information about the assessments their districts plan to pilot this spring. It was agreed that LACA should have the authority to control internet access to particular websites and services which can negatively impact on-line performance. It was also agreed that while there will likely not be any issues with network performance this spring, LACA network staff should be closely monitoring the network for problems and threats.

Superintendents were reminded that if they plan to implement any large technology projects such as on-line learning or assessments, wireless, BYOD/1:1 or network-based security system, it is important to consult with the LACA network team to determine the impact on

their network. It was also mentioned that maintaining schools TRT (technology readiness tool) entry with up-to-date information.

Work is progressing on moving Medina Schools' data to LACA. Student data is in a test database and directory structures are being built for fiscal services. Jon Bowers will be presenting recommendations to the board in response to the ITC Site Review. The focus of the recommendations were job descriptions, constitution and policy manual updates. Draft documents will be presented to the personnel committee before the March governing board meeting.

Chad Carson explained the most recent DOS attacks that have affected LACA's network. Two have come from within the LACA network from servers housed in the schools and one was from outside. We discussed that an attack like that could happen during assessments, severely impacting the schools. LACA will remain vigilant and put measures in place to prevent such attacks when possible.

Superintendents were asked to complete the LACA Executive Director performance evaluation and return it to Mark Neal by January 24th.

The remaining LACA Governing Board meeting dates for FY14 meeting dates are January 9, March 13 and May 8, 2014.

14-031   It was moved by Doug Ute and seconded by Tim Owen to adjourn the meeting at 10:44 a.m. A vote of approval was taken.

Reported by,

Jonathan Bowers
LACA Executive Director