

## Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held March 4, 2014, convening at 9:04 am. Mark Neal called the meeting to order. The following members answered present to the roll call: Trevor Thomas, Joyce Malainy, Jay Gault, Kevin Snyder (representing Steve Wigton, Darian Kovach (representing Phillip Wagner), Bill Seder, Doug Ute, Scott Hartley, Jack Kruse (representing Chris Briggs), Bob Jennell, Nelson McCray, Mark Neal, and Jon Bowers.

- 14-032** It was moved by Nelson McCray and seconded by Doug Ute to approve the minutes of the January 9, 2013 meeting. A vote of approval was taken.

The March appropriation modifications, January financial reports and FY14 5-year projection were all presented.

- 14-033** It was moved by Joyce Malainy and seconded by Bill Seder to approve the financial items. A vote of approval was taken.

Jon Bowers presented a Cash Balance Policy, explaining that having a formal definition that clarifies how an acceptable cash balance should be determined and appropriate measures in the event the balance cannot be met, will help guide future budgetary discussions.

- 14-034** It was moved by Scott Hartley and seconded by Trevor Thomas to approve the LACA Cash Balance Policy. A vote of approval was taken.

A proposal to purchase wireless hardware for a district project was presented. It was explained that the hardware needs to be purchased now, and that the proceeds will come in over the next three years.

- 14-035** It was moved by Doug Ute and seconded by Kevin Snyder to approve the purchase of wireless access points and a controller at a cost of \$64,354.00. A vote of approval was taken.

Jon Bowers explained that Excel Academy had an outstanding balance of \$7,036.51 when the school closed. In the interest of maintaining current books in compliance with AOS guidelines, the outstanding balance needs to be removed from LACA's accounts.

- 14-036** It was moved by Trevor Thomas and seconded by Scott Hartley to approve the LACA Executive Director to waive the outstanding balances on Excel Academy in the amount of \$7,036.51. A vote of approval was taken.

Jon Bowers presented the Johnstown Monroe Schools resolution to join membership with LACA. The need to maintain proper service levels with continued growth was discussed among members. The benefits of having all schools in LACA's service area using the same student inform system was also considered.

- 14-037** It was moved by Kevin Snyder and seconded by Trevor Thomas to approve the membership of Johnstown Monroe Local School District in the Licking Area Computer Association effective July 1, 2014.  
A roll call vote was conducted:

Thomas – yeah, Malainy – yeah, Gault – yeah, Snyder – yeah, Kovach – yeah, Seder – yeah, Ute – yeah, Hartley – yeah, Kruse – yeah, Jennell – yeah, Neal – yeah, Harbron – yeah, McCray – abstained.

Jon Bowers explained the process being used to build 10 GB circuits for each ITC.

- 14-038** It was moved by Scott Hartley and seconded by Joyce Malainy to authorize the LACA Executive Director to enter into contract with the state-specified vendor to install the 10 GB middle mile circuit based upon the funding commitment from ODE. A vote of approval was taken.

Jon Bowers presented the Personnel Committee recommendations.

- 14-039** It was moved by Joyce Malainy and seconded by Trevor Thomas to approve the Personnel Committee recommendations as presented. A vote of approval was taken.

An Equal Employment Opportunity statement that had been reviewed by Bricker and Eckler was presented. Jon Bowers explained that the LACA site review recommended that LACA have an EEO statement.

- 14-040** It was moved by Nelson McCray and seconded by Bill Seder to approve the Equal Employment Opportunity Statement. A vote of approval was taken.

An amended LACA Policy Manual that would address incorrect references was presented. Jon Bowers explained that this was another recommendation of the Site Review Team. The remaining items will be addressed in the next LACA Governing Board Meeting.

- 14-041** It was moved by Joyce Malainy and seconded by Scott Hartley to approve the amended LACA Policy Manual. A vote of approval was taken.

### **Presentations**

Jon Bowers explained that FY15 Fees are anticipated to remain the same level as FY14, are at the same level as FY07. Two budget items are preventing fees from being decreased: increasing DASL costs and growing internet consumption. An overview of the Registration Verification support process and timelines was provided. BFK districts were reminded that they can opt to use data from DASL instead of EMIS, the school just has to tell BFK, which will trigger a request to LACA. LACA will be provided at LACA between March 31 and April 4<sup>th</sup>.

There was a brief discussion regarding schools' preparedness for the up-coming on line assessments. Superintendents were reminded that PARCC updated are posted on LACA's PARCC webpage. LACA Staff have been asked to arrange a presentation of Munis, by Tyler Tech. An announcement from OASBO has been included to explain that some schools around the state have expressed an interest in an alternative to State Software. We believe it may be beneficial to our staff and school users to see what the current market offers.

The Fiscal Team has been asked to schedule a demo of Munis, an alternative financial software package the some schools in the state have interest. That date will be communicated out to the schools. Currently, we have put the hiring process for an additional fiscal support staff on hold until Munis has been viewed and interest judged.

LACA will be hosting the Innovation in Education conference this summer on June 16 -17. This will be an excellent professional development opportunity for teachers. The cost will be \$75 for one day or \$100 for both days. A call for proposals will be posted on the new website soon. Additional details will be sent out to schools as they are available. A demonstration of the ThinkGate IIS is being planned for LACA. The date will be sent to contacts at schools when it is determined.

The remaining LACA Governing Board meeting date for FY14 meeting date is May 8, 2014.

**14-042** It was moved by Doug Ute and seconded by Tim Owen to adjourn the meeting at 10:44 a.m. A vote of approval was taken.

Reported by,

Jonathan Bowers  
LACA Executive Director