

## Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held May 8, 2014, convening at 9:08 am. Mark Neal called the meeting to order. The following members answered present to the roll call: Jill Johnson, Joyce Malainy, Tim Owen representing Jay Gault, Kevin Snyder representing Steve Wigton, Nelson McCray, Darian Kovach representing Phillip Wagner, Bill Seder, Jeff Anderson representing Doug Ute, Bill Harbron, Mark Neal, and Jon Bowers. Jeff Brown arrived at 9:15 and Chris Briggs arrived at 9:26.

**14-043** It was moved by Bill Seder and seconded by Joyce Malainy to approve the minutes of the March 4, 2013 meeting. A vote of approval was taken.

The May appropriation modifications, April financial reports and FY14 5-year projection were all presented.

**14-044** It was moved by Jill Johnson and seconded by Joyce Malainy to approve the financial items. A vote of approval was taken.

The Personnel Committee recommendations were presented, including new job descriptions for Beth Petty and David Stein, an amended Merit Compensation Policy and a base salary increase of 1.75%

**14-045** It was moved by Nelson McCray and seconded by Joyce Malainy to approve the Personnel Committee recommendations. A vote of approval was taken.

The FY15 LACA Service Level Agreement and Schedule A of service fees were presented. FY15 core service fees were proposed to be reduced by 5%, hosted backups were reduced at a greater rate and email archiving fees were increased due to the need to replace the current archiving solution.

**14-046** It was moved by Kevin Snyder and seconded by Bill Harbron to approve the FY15 LACA Service Level Agreement and Fees. A vote of approval was taken.

Annual purchase service agreements to continue services for FY15 were presented.

**14-047** It was moved by Jill Johnson and seconded by Jeff Anderson to approve the purchase service agreement for FY15. A vote of approval was taken.

**14-048** It was moved by Jeff Anderson and seconded by Jeff Brown to approve invoicing districts that have not received E-Rate funding approval for FY14 by May 16 for the balance of their ISP contracts. A vote of approval was taken.

**14-049** It was moved by Joyce Malainy and seconded by Jeff Anderson to nominate Mark Neal as Chairperson of LACA. A vote of approval to close nominations was taken.

**14-050** It was moved by Joyce Malainy and seconded by Jeff Brown to elect Mark Neal as Chairperson of LACA. A vote of approval was taken.

**14-051** It was moved by Jeff Brown and seconded by Joyce Malainy to nominate Trevor Thomas as Vice-Chairperson of LACA. A vote of approval to close nominations was taken.

**14-052** It was moved by Jill Johnson and seconded by Chris Briggs to elect Trevor Thomas as Vice-Chairperson of LACA. A vote of approval was taken.

#### Presentations

Trish Baker presented the INFOhio Curriculum Toolbox, explaining the professional development resources available through INFOhio. Additional reading materials available for summer reading programs was also demonstrated. A brief discussion about NoodleTools followed in which the capabilities of NoodleTools was compared to free web-base citation tools.

**14-053** It was moved by Jill Johnson and seconded by Jeff Brown to modify motion 14-047 to include the purchase of NoodleTools. A vote of approval was taken.

Jon Bowers updated the Board on the status of Registration Verification, emphasizing that the majority of teachers have not completed their steps. The status of the Technology Readiness Tool was also discussed. Jon Bowers also explained the status of the Tyler Munis financial software package and how the MCOECN is working with OASBO to develop statewide pricing, support model and implementation tools. LACA will continue to monitor the progress of the project and keep districts informed. LACA has postponed the hiring of an additional fiscal support staff until the skill requirements of Munis is more clearly understood.

It was also explained that the new ADM reporting model being implemented by ODE should not impact LACA's practice of using October Count numbers for contracting services. The other two reporting periods – March and June – cannot be used due to timing. Jon Bowers will continue to monitor reporting periods.

Jon Bowers mentioned that roughly 20% of LACA's reimbursements from erate are being delayed by USAC. This delay in funding could become problematic in coming years as erate reimbursements become a larger portion of the LACA budget.

The proposed LACA Governing Board meeting dates for FY15 meeting date are August 14, October 9, and December 11, 2014, and January 8, March 12, and May 14<sup>th</sup>, 2015. Superintendents are asked to inform Jon Bowers in the event these dates overlap with important meetings in their respective counties.

**14-054** It was moved by Jeff Brown and seconded by Chris Briggs to adjourn the meeting at 10:18 a.m. A vote of approval was taken.

Reported by,

Jonathan Bowers  
LACA Executive Director