

Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held September 8, 2016, convening at 9:04 am.

Trevor Thomas brought the meeting to order. The following members answered present to the roll call: Joyce Malainy, Jill Sheridan, Jeff Brown, Mary Kay Andrews, Kevin Snyder (representing Steve Wigton), Philip Wagner, Ruth Zitnik, Jon Burkhart, Bill Seder, Doug Ute, Scott Hartley, Bob Jennell, Mark Neal and Jon Bowers. Ryan Smith and Brad Hall were also in attendance.

17-001 It was moved by Doug Ute and seconded by Scott Hartley to approve the minutes of the May 12, 2016 meeting. A vote of approval was taken.

The June, July and August appropriation modifications, July financial reports and FY17 5-year projection were presented.

17-002 It was moved by Jill Sheridan and seconded by Joyce Malainy to approve the FY17 financial items as presented. A vote of approval was taken.

17-003 It was moved by Mark Neal and seconded by Bob Jennell approve the Personnel Committee recommendation to employ Melissa Elliot as Instructional Resource Coordinator at an annual salary of \$72,500, effective July 1, 2016. A vote of approval was taken.

Jon Bowers presented the EMIS Support Coordinator Job Descriptions and explained the staff replacement plans

17-004 It was moved by Bill Seder and seconded by Mary Kay Andrew to approve the personnel items as presented. A vote of approval was taken.

17-005 It was moved by Doug Ute and seconded by Bill Seder enter into Executive Session that involves:

- the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;

A vote of approval was taken at 9:17 am.

Executive Session was adjourned at 9:50 am.

Jon Bowers presented the Womble Carlyle Sandridge & Rice, LLP (WCSR) Contract for E-Rate support for LACA.

17-006 It was moved by Jeff Brown and seconded by Mark Neal to approve LACA's participation in Ohio E-Rate Group Consortium agreement with WCSR for FY17 at a cost of \$5,500.00. A vote of approval was taken.

17-007 It was moved by Scott Hartley and seconded by Mary Kay Andrews to approve participation in the Ohio K-12 Network for FY17. A vote of approval was taken.

Jon Bowers presented the FY17 Continuous Improvement Plan.

17-008 It was moved by Jill Sheridan and seconded by Scott Hartley to approve FY17 Continuous Improvement Plan. A vote of approval was taken.

Jon Bowers provided an update on the new Surveillance as a Service project that he and Chad have been developing.

17-009 It was moved by Jon Burkhart and seconded by Bill Seder to approve the Surveillance as a Service (SaaS) model for LACA to offer to schools, and a contract with Par Excellence to purchase SaaS from LACA. A vote of approval was taken

17-010 It was moved by Mary Kay Andrews and seconded by Philip Wagner to approve the LACA Executive Director to enter into agreements with the MCOECN to engage SunGard in the eFinance Project to serve member districts. A vote of approval was taken.

Jon Bowers presented an update on the eFinance project and outlined the payment schedule that was defined by the agreement that the MCOECN developed with SunGard. A proposal for LACA to finance district participation at no additional cost to other members was presented.

17-011 It was move by Philip Wagner and seconded by Bill Seder to approve the LACA Proposal to finance member district participation in eFinance project over five year project, pending finalized agreement being developed by Bricker and Eckler. A vote of approval was taken.

Presentations

Trish Baker presented usage statistics for each school district. LACA's schools had over 1.2 million transactions in their libraries last school year and exceeded 97,000 log-in's to INFOhio. She also presented various electronic resources that align with career awareness.

Jon Bowers explained the most recent developments in the ProgressBook Suite, including the release of a mobile application. Schools now have the ability to generate individual report cards and interim reports in electronic format for parents, eliminating the need for paper report cards.

Jon Bowers discussed the status of the Surveillance as a Service project; one contract has been approved and the service in place. He also presented an update on the eFinance project of the MCOECN.

The remaining meetings for FY17 will be December 8th, February 9th, 2017 and May 11th, 2017. Please let Jon know if any of these dates conflict with significant professional meetings and/or conferences.

17-012 It was moved by Jeff Brown and seconded by Scott Hartley to adjourn the meeting at 10:44 am. A vote of approval was taken.