

tech-19981110-min  
Licking Area Computer Association

Minutes of the meeting of the Technology Advisory Committee held November 10, 1998, at 8:30 a.m.

The following members answered present to the roll call: Heath represented by Michele Berry, Johnstown represented by Carol VanDeest, the JVS represented by Jesse Lyon and Bonnie Stough, Lakewood represented by Beth Spieth, the LCESC represented by Dave Calloway, Licking Heights represented by Bruce Revenaugh, Maysville represented by Tom Larkin, Newark represented by Wally Spence, North Fork represented by Larry Smith, Northridge represented by Ray Hetterscheidt, and Sandra Mercer representing LACA. Scott Tate, Chad Carson, Joey Alexander, Trish Baker and Bobbie Warthman were also present for the meeting. Representatives from Granville, Southwest Licking, West Muskingum, the Governing Board and the Fiscal Advisory committee were not able to attend.

- 99-005 It was moved by Jesse Lyon and seconded by Beth Spieth to approve the minutes of the August 6, 1998, meeting. A vote of approval was taken.

All LACATECH members were welcomed and introductions were made.

The Governing Board update included the introduction of Bobbie Warthman, LACA's newest employee, the discussion of additional space available to LACA at the new facility, an OECN Multimedia Consortium proposal on content development utilizing video streaming capabilities over the existing LACA network to the schools, the distribution and discussion of LACA's professional development plans and the need for them to not duplicate but to compliment SchoolNet's novice teacher training grants, and the distribution of MCOECN brochures. Public Communication subsidy monies were also discussed. It was also commented that LACA's staff training should concentrate on concept rather than specific software. The idea of curriculum development that could be shared for local training was also discussed.

LACA services were presented in detail and each LACATEch member received a copy of LACA's Open House brochure. The Library services update included the announcement that LACA has committed to the Web2 graphical interface for the Multilis OPAC, the announcement of LACA's training on UMI, the social studies electronic resource purchased by the state for every school in Ohio, and the state's current plans to purchase an online encyclopedia for every Ohio school. Media/Librarian training dates are scheduled for Dec. 2, Mar. 3, and May 5, 1999. LACA's network services were discussed and included LACA's plans to develop a document that clearly states LACA's WAN services. LACA's technical LAN services were also discussed and currently include 3 districts contracting for hourly support, 3 districts contracting for yearly support, and one district's current interest to contract for full technical support. Training needs of the LACATECH group were discussed and it was requested that LACA coordinate training by Centratch on the recently purchased hubs. Training on hardware LAN topologies was also requested. The JVS announced the possibilities of future training that could be offered through their Cisco academy and 3Com programs at the JVS. Additional training requests are to be sent to the LACATECH listserv for all members to comment on.

The E-Rate update included the announcement that schools should begin to see commitment letters as early as next week, the notice that Newark High School's TV center taped a 4-hour SLC teleconference on Monday in case any schools are interested and the notice that the LCESC has an additional 2-hour teleconference tape on the following forms:

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the funding commitment letters, the 486, BEAR (472), 473 and 474. The 486 and BEAR forms are required to be filed by the schools once they receive their commitment letters (486 within 5 days of receiving funding commitment letter.) The SLC web site at [www.slcfund.org](http://www.slcfund.org) has all the updated forms and instructions to download and Sandra Mercer offered to make copies for anyone interested. LACA is planning to hold additional E-Rate sessions once funding commitment letters start to arrive. It was announced that the 1999 E-Rate funding window would open on Dec. 1, 1998, and last for 80 days. The districts were asked to begin preparations for filing and consider what services should be filed for as a consortium. Johnstown commented about a recent audit procedure they went through with the SLC on their 1998 filing. It was announced that SchoolNet should again offer E-Rate workshops and all districts were encouraged to attend.

- 99-006 The election of officers followed. It was moved by Jesse Lyon and seconded by Carol VanDeest to nominate Wally Spence as Chairman. Tom Larkin moved and Dave Calloway seconded the nominations be closed. A vote of approval was taken. It was moved by Jesse Lyon and seconded by Carol VanDeest to nominate Bonnie Stough as Vice-Chairman. Beth Spieth moved and Dave Calloway seconded the nominations be closed. A vote of approval was taken.

Other items included the notice that LACA will complete the alpha system conversion on Dec. 4, 1998, and the system will be down all day, the agreement to have the Barth Visual representative at the next meeting for an audio visual equipment presentation, a discussion of year 2k compliance, and LACA's contact with Standard Manifold on the possibilities and costs for a site license of Intel's LANDesk Virus protection software. Newark and Maysville announced they had each already signed license agreements with McAfee.

There was no unfinished business.

New business included the notice that the next regular LACATECH meeting is scheduled for January 6, 1999, at 8:30 a.m. at LACA.

A presentation followed by Northstream Communications.

Discussion followed on the OECN Multimedia Consortium proposal. Concerns were expressed on the content currently available, the cost and the lack of local district staff resources to commit to the project. Sandra Mercer stated that the "pilot" project included the development of content in collaboration with other members of the consortium along with the research by Northstream Communications of free available content already developed by outside providers. She also commented on the ownership of approx. \$33,000 in software licensing at the end of the pilot for the \$15,000 proposal. After detail

- 99-010 discussion it was moved by Tom Larkin and seconded by Wally Spence to call for the vote for LACA to participate in the OECN multimedia consortium proposal for a cost of \$15,000: Heath, no; Johnstown, yes; JVS, no; Lakewood, no; LCESC, no; Licking Heights, no; Maysville, no; Newark, no; Northridge, no.

- 99-011 It was moved by Jesse Lyon and seconded by Dave Calloway to adjourn the meeting at 12:00 p.m.

Reported by,

Sandra Mercer  
LACA Director