



LACATech Meeting Minutes – November 6, 2002

Roll Call

The LACATech meeting was called to order at 8:30am on November 6, 2002. The following members were present: Michelle Berry (Heath), Lesa McGarity (Licking Heights), Sondra Wilson (Newark), Larry Smith (North Fork), Jeff Cameron and Suzanne Place (Southwest Licking), Kevin Snyder (West Muskingum), Dave Calloway (Licking County ESC) and Sandra Mercer (LACA). Denny Souder (Granville) arrived at 9:15am. Others attending included Chad Carson (LACA), Jon Bowers(LACA), Joey Alexander (LACA), Jill Merry (St. Francis), Carol VanDeest (SchoolNet), Bob Heigle (Par Excellence), and Michael Padgett (Excel Academy).

Approval of Previous Meeting's Minutes

03-008 It was moved by Kevin Snyder and seconded by Michelle Berry to approve the minutes of the September 11, 2002 meeting. A vote of approval was taken.

Introduction of New Members

Jeff Cameron was welcomed as the new Technology Coordinator for the Southwest Licking district.

SchoolNet Update

A Schoolnet Update document was handed out and presented by Carol Vandeest. Please contact Carol at vandeest@osn.state.oh.us with any questions about the Schoolnet Update.

E-Rate Update

The 470 should be posted by the end of the 1st week in December. At the next LACATech meeting, we will approve the Network Priorities for the 2003-2004 school year. LACA will hold a ½ day "open-lab" sometime before the end of the 1st week in December on "Submitting the 470", with another follow up in January, tentatively scheduled after the next LACATech meeting on January 8, 2003. Let Sandy know if any major network changes are happening (change to fiber from T-1,etc), new buildings that would change the E-rate filing.

WAN Updates

The MRK Security audit was discussed, but no information was ready to be shared. LACA will review the massive document we received from MRK, and it will be discussed at a future LACATech meeting, hopefully on January 8, 2002.

03-009 A *Standards for Filtering Unwanted E-Mail* document was presented and discussed. LACA will implement the four methods of filtering discussed in the document (MAIL-ABUSE.ORG subscription, rejecting abusive servers, From: address keyword filtering, Subject: line keyword filtering), using our best judgment on what servers to reject and what words/phrases will be filtered. This will be reviewed and modified as necessary at future LACATech meetings.

It was moved by Lesa McGarity and seconded by Kevin Snyder to approve the document as presented. A vote of approval was taken. These methods of filtering will be implemented at a later date, with ample notice given to the end users.

03-010 The concept of blanketing the entire LACA membership with a Sophos Anti-Virus license, and to incorporate it into the district's WAN fee was presented and discussed. Many districts have already purchased virus protection for two years out, and there are issues with installing it on Novell. The following districts had interest in a July 1, 2003 purchase: LCESC, Granville, St. Francis, West Muskingum, and Licking Heights. It was moved by Kevin Snyder and seconded by Lesa McGarity to phase in a site license for Sophos Anti-Virus over the next two years, to incorporate the cost into the FY05 WAN fee, and to negotiate for installation and technical

support along with the site license to help the rollout of the product to the districts. A vote of approval was taken.

There was not enough interest in a Fluke group purchase. CDW-G sells Fluke products, which districts can purchase on an individual basis.

Other Discussion

IVDL update - LACA had a meeting in October with Sam Orth, Scott Gaughn, and Larry Koslap to bring out known IVDL issues and get fixes for them. All problems with the VTEL units have been resolved or have a workaround. One known bug is that a soft boot is required before making calls, but there is a patch in the works for this. There have been no recent problems with multipoint calls. TSI is not allowed back in the LACA member district. If they show up, please deny them access. LACA has one Polycom and the LCESC has two Polycom units that we are using to test Video over IP. They run exclusively over IP so they can be used anywhere that has IP connectivity and adequate bandwidth, including outside businesses.

K-12 Data Updates - LACA is meeting with administrative teams and curriculum people to gather information for setup of the Progress Book Software. Thirty-four buildings across eight districts (Heath, Johnstown, LCJVS, Lakewood, Maysville, Newark, Northridge, and West Muskingum) are participating in the pilot project. A Progress Book Workstation Assessment form was distributed to the Building Principals to insure the workstations for the participating teachers are adequate to run the Progress Book Software. This document will probably end up in the hands of the Technology Coordinators to be verified.

DASL - LACA is taking back account administration for ALL of our services, including DASL. Usernames will be modified as needed to synchronize the OpenVMS E-mail accounts with the Windows 2000 DASL accounts. The new, comprehensive Staff User Security Form was presented, that adds Windows 2000 service areas to the existing LACA account form.

03-011 It was moved by Michelle Berry and seconded by Kevin Snyder to approve the new Staff User Security Form as presented.

Unfinished Business

There was no unfinished business.

New Business

Dave Calloway will be sending out information for obsolete equipment disposal to the LACATech listserv.

The next LACATech meeting date will be January 8, 2003, at 8:30am.

03-012 It was moved by Denny Souder and seconded by Michelle Berry to adjourn the meeting at 10:30am. A vote of approval was taken.

A discussion of fiber options from LACA to the member districts was presented by Alltel following the LACATech meeting. LACA will work with Alltel to find out costs and feasibility of using fiber instead of T-1s to districts within the Alltel service area.